

Anne West Lindsey District Library Board of Trustees Meeting  
March 24, 2026

The monthly meeting of the Anne West Lindsey District Library of March 24, 2026 was called to order at 6:30 p.m. by Heather Abell Castlebery and a quorum was established. Also in attendance were Nancy Schmidt, Elaine Miskell, Paula Buritsch Root, Bill Slider, Sharon Wunderle and Betsy McKinney. Library director, Mary Stoner; library staff, Pam Alstat; and financial secretary, Jennifer Sigler attended as well.

A motion to approve the agenda was made by Bill Slider and seconded by Elaine Miskell. The motion carried.

Minutes from the February 24, 2026 meeting were read and approved with a motion from Elaine Miskell and seconded by Sharon Wunderle. The motion carried.

Under *Communications*, Mary Stoner received a thank you note from Carterville High School Publications for the library's sponsorship of the 2025-2026 CHS yearbook. Adult Services Librarian, Mike Terrana, was informed from the American Library Association (ALA) Public Programs Office that Anne West Lindsey District Library has been selected to receive a Libraries Transforming Communities (LTC): Accessible Small and Rural Communities grant in the amount of \$20,000.00. Anne West Lindsey Library received the Levy Confirmation statement for 2025 from the Williamson County Clerk. The City of Carterville Personal Property Replacement Tax Receipts Illinois Fiscal Year – July, 2025 through June, 2026 current allocation and year to date summary was received. The PNG grant from the Illinois State Library was discussed.

The *Financial Secretary's Report* was presented by Jennifer Sigler. She reported on the library's balance sheet as of February 28, 2026 and transactions by account as of June 30, 2026; profit and loss as of February 2026; operating budget vs. actual July 2025 through February 2026; deposit detail, and check detail February 2026. A motion was made by Bill Slider and seconded by Sharon Wunderle to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following for March 2026:

- (1) Mary Stoner continued work on memorials for Mary Slider and Carrol Adcock.
- (2) The Certificate of Status Non-Homestead Renewal form was filed at the courthouse.
- (3) The Annual Library Certification was completed.
- (4) Mary Stoner met with Saul from Munoz Landscaping about providing the library with quotes on three different landscape projects.
- (5) A list of maintenance tasks and high electricity usage was addressed.
- (6) The Friends of the Library met on March 18<sup>th</sup> and are focusing on their membership drive for 2026 and the Spring Book Sale on April 16-18, 2026.
- (7) A special board meeting was held on March 10, 2026.
- (8) Mary Stoner spoke with Bill Atkinson about volunteering at the library.

- (9) The staff was elated with the wonderful news of the library being awarded the Frank R. Samuel award at the Chamber of Commerce's Annual Dinner and Awards Night on February 27, 2026.
- (10) The library will receive \$20,000 to improve access to the library for patrons per a grant awarded by American Library Association Public Programs Office.
- (11) Family Reading Night was held on March 2, 2026 sponsored by the Carterville Lions Club.
- (12) Patron Point subscription was renewed for another year.
- (13) The tax levy proof report was signed and returned to the County Clerk's office.
- (14) The library was able to access 4 years of CHS yearbooks which were missing.
- (15) During the month of March, library staff processed 268 items and 20 new library cards were issued.
- (16) The alpacas and possibly miniature Highland cow will return on Saturday, April 11<sup>th</sup>.
- (17) The Vendor/Craft Fair will be held on Saturday, April 25<sup>th</sup>.
- (18) Programming total for March was 1,389.

Along with her customary Director's report, Mary Stoner presented reports from the librarians for the month of March 2026. The Director's and Librarians' reports were accepted with a motion from Elaine Miskell and seconded by Betsy McKinney. It carried.

Under *Board Action on the Financial Secretary's Requests*, Jennifer Sigler requested to move \$100,000 from the tax account at First Mid Bank to the operating account at First Southern Bank. Sharon Wunderle made a motion to move \$100,000 from the tax account at First Mid Bank to the operating account at First Southern Bank. Bill Slider seconded the motion and it carried.

Under *Board Action on the Library Director's Requests*, Mary Stoner made a request to approve Munoz Landscaping and Design from Carbondale, IL to plant 14 Boxwoods in designated areas and haul away debris for a total of \$1,800 for labor and materials. Bill Slider made a motion to approve \$1,800 from capital improvements for this project. Elaine Miskell seconded the motion and it carried.

Under *Committee Reports and Requests*, the personnel committee met to discuss the Anne West Lindsey District Library Director's position. The building and grounds committee met to review all cameras on the property. Also, the strategic plan requires revision. High electricity issues were also discussed.

Membership renewal time is here for Friends of the Anne West Lindsey District Library. Due to the support of the community in the Give SI Campaign in November 2025 and the two book sales, they were allowed to fund the Summer Reading Program and renew the Beanstack software subscription which tracks reading time and prizes. Goals for 2026 include funding the Summer Reading Program, providing holiday decorations, exploring alternative energy sources to reduce electricity costs, and beginning the process of replacing the almost 20-year-old carpeting in the original part of the building and other maintenance projects.

In *Other Business*, Mary Stoner distributed the definitions for terms used in statement of economic interests form (new in 2022). The memorial/donation policy (policy manual revised October 2025) states funds from library patrons are to be used to purchase materials or equipment for the library in memory of an individual or group which are deposited in the library's account under "donations for memorial". Jennifer Sigler discussed the possibility to reduce the number of bank accounts held by the library.

Under *Trustee Training and Comments*, Mary Stoner presented the Buildings & Grounds: Action Plan. The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Serving Our Public standards. Public libraries are always evolving due to new trends, changing societal norms and cultural influences. Our library is meeting all the core standards.

The next Anne West Lindsey District Library Board meeting will be held April 28, 2026 at 6:30 p.m.

A motion to adjourn was made by Sharon Wunderle and seconded by Betsy McKinney at 7:54 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.