

Anne West Lindsey District Library Board of Trustees Meeting
June 24, 2025

The monthly meeting of the Anne West Lindsey District Library of June 24, 2025 was called to order at 6:45 p.m. by Treasurer Elaine Miskell and a quorum was established. In attendance were Nancy Schmidt, Betsy McKinney, and Sharon Wunderle. Heather Abell Castlebery, Bill Slider and Paula Buritsch were not in attendance. Library director, Mary Stoner and library staff, Pam Alstat attended as well.

A motion to approve the agenda was made by Nancy Schmidt and seconded by Sharon Wunderle. The motion carried.

Minutes from the May 27, 2025 meeting were read and approved with a motion from Nancy Schmidt and seconded by Sharon Wunderle. The motion carried.

Under *Communications*, Mary Stoner reported that the Zeta Tau Chapter of Beta Sigma Phi donated \$200 to the Anne West Lindsey District Library in memory of Sara Pilger who was a reading teacher at Carterville School. She also relayed to the board that Emily Bell is resigning from her position as Adult Services Librarian as of Friday, July 25, 2025.

The *Financial Secretary's Report* was presented by Library Director, Mary Stoner, due to the financial secretary Jennifer Sigler's absence. She reported on the library's assets, profit and loss, and operating budget vs. actual, July 2024 through May 2025; deposit detail and check detail for the month of May 2025. A motion was made by Nancy Schmidt and seconded by Betsy McKinney to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Mary Stoner worked on a memorial for Donna Polnau.
- (2) Due to the increased attendance at Story Hour, 15 more chairs and an extra rolling cart were purchased.
- (3) Banterra Bank was provided with a letter regarding adding and removing board members from the Investment account.
- (4) HSG returned to work on the newest HVAC system. The repairs have taken over a year to be completed.
- (5) The Friends of the Library met on June 11th and reviewed what went well with the book sale in April. They are working on new yard signs and t-shirts. They are also providing some input on the newsletter created through Patron Point.
- (6) Mary Stoner revised the Adult Services Librarian job description as part of preparing for hiring a new librarian next month.
- (7) Mary Stoner, along with Betsy McKinney, assisted at the Summer Reading Kick-Off Party.
- (8) Emily Bell explained to the staff how to navigate a free database, provided by the State Library.
- (9) Mary Stoner completed and signed the Overdrive library consortium agreement, which is the first step in getting Libby, an e-book resource for the library patrons.

- (10) During the month of June, library staff processed 235 items and 43 new library cards were issued.
- (11) June Programming total is 1,452.
- (12) Goats and Crafts will be held on June 28th from 12-3 p.m.
- (13) “Meet Mary Shelley” will be held on July 12th from 12-1 p.m.

Along with her customary Director’s report, Mary Stoner presented reports from the librarians for the month of June 2025. The Director’s and Librarian’s reports were accepted with a motion from Betsy McKinney and seconded by Nancy Schmidt. The motion carried.

Under *Unfinished Business*, committee reports and by-laws, were tabled until next month. Adding/removing trustees from bank accounts was discussed. Nancy Schmidt made a motion to remove retired board of trustee members Sheri Hunter and Jim Koonce from all bank accounts and replace with current board of trustee members Sharon Wunderle and Betsy McKinney. Betsy McKinney seconded the motion and the motion carried.

In *New Business*, the Schedule for Library Board Meetings Ordinance NO. 24-03 was discussed. This lists the Anne West Lindsey District Library of Williamson County, Board of Library Trustees scheduled meetings from July, 22, 2025 to June 23, 2026. Sharon Wunderle made a motion to approve Ordinance NO. 24-03 and was seconded by Betsy McKinney. The motion carried.

The Non-Resident Fee Calculations (FY 25/26) were presented to the board. Nancy Schmidt made a motion to keep the Non-Resident Fee for FY 25-26 at the current rate of \$100 per household in the areas outside the library tax district limits. Betsy McKinney seconded the motion and the motion passed.

The Intergovernmental Agreement with Electronic Content Consortium (Libby) was read and discussed. Nancy Schmidt made a motion to approve the Intergovernmental Library Agreement with a second from Sharon Wunderle. The motion passed.

The Worker Freedom of Speech Act went into effect on January 1, 2025. The Act states that employees cannot be discharged, disciplined, or penalized because the employee declines to attend an employer-sponsored meeting if the meeting is to communicate the opinion of the employer about religious or political matters. This Act was presented to the board under the *Trustee Training*.

The next Anne West Lindsey District Library Board Meeting will be held on July 22, 2025 at 6:30 p.m.

A motion to adjourn was made by Betsy McKinney and seconded by Sharon Wunderle at 7:35 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.