

Anne West Lindsey District Library Board of Trustees Meeting
July 22, 2025

The monthly meeting of the Anne West Lindsey District Library of July 22, 2025 was called to order at 6:30 p.m. by Heather Abell Castlebery and a quorum was established. In attendance were Nancy Schmidt, Betsy McKinney, Sharon Wunderle and Elaine Miskell. Bill Slider and Paula Buritsch were not in attendance. Library director, Mary Stoner, and library staff, Pam Alstat, attended as well. Mike Terrana, the new Adult Services Librarian, was also in attendance.

A motion to approve the agenda was made by Elaine Miskell and seconded by Sharon Wunderle. The motion carried.

Minutes from the June 24, 2025 meeting were read and approved with a motion from Sharon Wunderle and seconded by Betsy McKinney. The motion carried.

Under *Public Comments*, Mary Stoner reported posting the opportunity for the public to comment on the Budget Hearing thirty days in advance of the July 22, 2025 board meeting. There were no public comments.

Under *Communications*, Mary Stoner introduced the new Adult Services Librarian, Mike Terrana. In addition, Anne West Lindsey District Library has been awarded a Fiscal Year 2025 Illinois Public Library Per Capita Grant in the amount of \$16,974.30 by the Office of the Secretary of State, Alexi Giannoulias. Notice of an Amendment to the Village of Cambria Tax Increment Financing District 2 Redevelopment Project Area, Plan and Projects was received. Also, notice of an Amendment to the Village of Energy Tax Increment Financing (TIF) District 1 Redevelopment Project Area, Plan and Projects was received. Anne West Lindsey Board of Trustees has been invited to the Illinois State Fair in Springfield on 8-16-25 to participate at a luncheon for Local Officials Appreciation Picnic.

The *Financial Secretary's Report* was presented by financial secretary, Jennifer Sigler. She reported on the library's assets, profit and loss, and operating budget vs. actual, July 2024 through June 2025, along with deposit detail and check detail for the month of June 2025. A motion was made by Betsy McKinney and seconded by Sharon Wunderle to accept this financial report per audit. The motion carried.

Jennifer Sigler distributed the Annual Report of Receipts and Disbursements for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Sharon Wunderle made a motion to approve the Annual Report of Receipts and Disbursements. Betsy McKinney seconded the motion and the motion carried.

Discussing *Special Reserve*, Jennifer Sigler requested to move \$45,463.21 from the tax account at First Mid Bank to special reserve 2 at First Southern Bank. Sharon Wunderle made a motion

to move \$45,463.21 from the tax account at First Mid Bank to special reserve 2 at First Southern Bank. Betsy McKinney seconded the motion and it carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Memorials for Donna Polnau, Pete Hall, Alice Johnson and Irene Robinson were addressed.
- (2) Mary Stoner prepared and spoke at the Carterville Chamber of Commerce general membership meeting on July 2nd. She promoted Summer Reading for all ages and thanked the Chamber and community for their support.
- (3) Mary Stoner was interviewed by WSIL TV news about the collaboration with Rotary and John A. Logan College. There will also be an article in The Courier.
- (4) Nolan Hagler will be completing the mulch project. Caleb Martin will be in charge of outside maintenance.
- (5) The Friends of the Library will meet on July 23rd to finalize purchases for the next book sale scheduled for October. They are also continuing their work on the newsletter to be created through Patron Point.
- (6) Mary Stoner held interviews for the Adult Services Librarian position and hired Michael (Mike) Terrana.
- (7) Robert Craig has been contacted about cleaning the brick sign and sealing the limestone.
- (8) The By-Laws Committee met for a very productive meeting.
- (9) Mary Stoner launched the Libby app for library patrons.
- (10) During the month of July, library Staff processed 174 items and 42 new library cards were issued. The total number of Anne West Lindsey District Library cardholders is 6,605.
- (11) The Not Your Mama's Book Club will meet on July 23rd at 5:30pm to be discuss the book, *Trust* by Hernan Diaz.
- (12) July Programming total is 2,148.

Along with her customary Director's report, Mary Stoner presented reports from the librarians for the month of July 2025. The Director's and Librarians' reports were accepted with a motion from Elaine Miskell and seconded by Betsy McKinney. The motion carried.

Mary Stoner also distributed Anne West Lindsey District Library's Annual Report for July 1, 2024 – June 30, 2025 which included board members' names and positions, highlights, policies, training, monthly board meetings and committee meetings. Elaine Miskell made a motion to accept the Annual Report and Betsy McKinney seconded the motion. The motion carried.

Under *Board Action on the Financial Secretary's Requests*, Jennifer Sigler requested to move \$50,000.00 from special reserve 2 at First Southern Bank to the operating account at First Southern Bank. Sharon Wunderle made a motion to move \$50,000.00 from special reserve 2 at First Southern Bank to the operating account at First Southern Bank. Betsy McKinney seconded the motion and the motion carried.

Under *Board Action on the Library Director's Requests*, Mary Stoner requested two board members examine all minutes from the last fiscal year. IPLAR requires by law to have the prior year's board meeting minutes examined before sending the report to the State Library. Elaine Miskell and Heather Abell Castleberry volunteered to review the minutes.

Under *Committee Reports*, the By-Laws were distributed and reviewed. Sharon Wunderle made a motion to approve the By-Laws as presented to the library board. Elaine Miskell seconded the motion and it carried.

Under *Unfinished Business*, the Intergovernmental Agreement for Library Services with the Village of Colp was tabled to be revised and signed at a special board meeting.

In *Other Business*, several required bank signature forms were distributed and signed due to new members elected to the library board in April.

Under *New Business*, the Annual Budget and Appropriation Ordinance 25-01 for the Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026 was distributed. Elaine Miskell made a motion to approve the Budget and Appropriation Ordinance 25-01. The motion was seconded by Sharon Wunderle and the motion carried.

Under *Semi Annual Review of Closed Session Minutes*, Elaine Miskell made a motion to go into closed session. Betsy McKinney seconded the motion and it carried. Sharon Wunderle made a motion to go back to open session. Betsy McKinney seconded the motion and it carried. Sharon Wunderle made a motion to release the minutes from the closed session. Elaine Miskell seconded the motion and it carried.

Trustee Training and Comments were distributed and reviewed with all board members.

The next Anne West Lindsey District Library Board Meeting will be held August 26, 2025 at 6:30 p.m.

A motion to adjourn was made by Elaine Miskell and seconded by Sharon Wunderle at 8:08 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.