

Anne Lindsey District Library Board of Trustees Meeting  
September 24, 2024

The monthly meeting of the Anne West Lindsey District Library of September 24, 2024 was called to order at 6:30 p.m. by President Heather Abell Castlebery and a quorum was established. In attendance were Jim Koonce, Nancy Schmidt, Bill Slider, Elaine Miskell, Paula Buritsch, and Sheri Hunter. Library director, Mary Stoner, attended as well. Financial secretary, Jennifer Sigler, was also present.

A motion to approve the agenda was made by Bill Slider and seconded by Jim Koonce. The motion carried.

Minutes from the August 27, 2024 meeting were read and approved with a motion from Bill Slider and was seconded by Sheri Hunter. The motion carried.

Under *Public Comments*, Natalie Whitehead, a junior at Carterville High School, appealed to the board to consider her Eagle Project which would be funded through sponsors and fundraising.

The *Financial Secretary's Report* was presented to the board. Jennifer Sigler reported on the library's assets, profit and loss, and operating budget vs. actual, July through August 2024; deposit detail and check detail for the month of August 2024. A motion was made by Paula Buritsch and seconded by Elaine Miskell to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) No memorials were worked on in September.
- (2) Mary Stoner attended the Carterville Chamber's monthly meeting and promoted the Stone Soup Shakespeare story hour and performance to be held at the library on September 25<sup>th</sup>.
- (3) The Friends of the Library will meet on September 30<sup>th</sup>.
- (4) A new contract was signed with Republic Services which reduced the cost of trash pickup.
- (5) Ben at Banterra Bank was contacted about the money market account interest rate.
- (6) Dr. John added a small shelving unit in the Teen Room.
- (7) The overgrown plants in the triangular section of the small parking lot and trimming of the boxwoods on the back patio need to be addressed.
- (8) Judge Services added gutter guards/covers.
- (9) Mary Stoner continued working on a grant for an AED device.
- (10) The flag was set at half-mast on September 11<sup>th</sup> at the library.
- (11) Mary Stoner submitted the IPLAR (Illinois Public Libraries Annual Report).
- (12) During the month of September, library staff processed 225 items and 30 new library cards were issued.
- (13) The program attendance for the month of September was 1,013.
- (14) There were 31,885 visits to the library in FY 23/24, an increase of 2,343.
- (15) Attendance at Children's programming doubled.

- (16) There were 431 programs hosted at the library with an attendance of 3,130 people. The attendance almost doubled from the prior year.
- (17) The library houses over 47,026 items for check out.
- (18) There were 7,365 e-books checked out, with patrons having access to 54,391 e-books.
- (19) Over 4,000 reference questions were answered, with 526 one-on-one computer tutorials taking place.
- (20) Young adult materials checked out almost doubled last year's number (3,803 to 6,013).
- (21) On October 18<sup>th</sup> and 19<sup>th</sup>, a Vendor/Craft Fair is going to be held at the library.
- (22) The Author Fair and Poetry Slam will be held on November 9<sup>th</sup>.
- (23) The Cookie Competition will be held on December 11<sup>th</sup>.

Along with her customary Director's report, Mary Stoner presented reports from the librarians. The Director's and Librarians' reports were accepted with a motion from Elaine Miskell and seconded by Paula Buritsch. The motion carried.

Under *Board Action on the Financial Secretary's Requests*, Jennifer Sigler requested \$50,000 be moved from the tax account at First Mid Bank to the payroll account at The Bank of Herrin. A motion was made by Jim Koonce to move \$50,000 from the tax account at First Mid Bank to the payroll account at The Bank of Herrin. The motion was seconded by Bill Slider and the motion carried.

Under *Committee Reports and Assignments*, the board discussed the maturity date of the CD at Banterra Bank.

Under *Unfinished Business*, the Personal Property Replacement Tax was discussed.

Under *Trustee Training and Comments*, the Anne West Lindsey District Library Board of Trustees received training concerning the *Per Capita Grant Checklist*. All trustees reviewed the checklists and are aware of the standards set forth in the checklist.

The next Anne West Lindsey District Library Board Meeting will be held on October 22, 2024 at 6:30 p.m.

A motion to adjourn was made by Jim Koonce and seconded by Sheri Hunter at 7:35 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.