

Anne Lindsey District Library Board of Trustees Meeting  
August 27, 2024

The monthly meeting of the Anne West Lindsey District Library of August 27, 2024 was called to order at 6:30 p.m. by President Heather Abell Castlebery and a quorum was established. In attendance were Jim Koonce, Nancy Schmidt, Bill Slider, Elaine Miskell, and Paula Buritsch. Sheri Hunter was not present. Library director, Mary Stoner, attended as well. Financial secretary, Jennifer Sigler, was also present.

A motion to approve the agenda was made by Bill Slider and seconded by Elaine Miskell. The motion carried.

Minutes from the July 23, 2024 meeting were read and approved with a motion from Jim Koonce and was seconded by Bill Slider. The motion carried.

Under *Communications*, Mary Stoner shared a letter from the Carterville Police Department thanking the library for supporting Carterville's National Night Out on August 6, 2024. She also announced the Local Author Book Fair and Poetry Slam on November 9, 2024.

The *Financial Secretary's Report* was presented to the board. Jennifer Sigler reported on the library's assets, profit and loss, and operating budget vs. actual, July 2024; deposit detail and check detail for the month of July 2024. A motion was made by Jim Koonce and seconded by Bill Slider to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) No memorials were worked on in August.
- (2) Mary Stoner attended the Carterville Chamber's monthly luncheon meeting and shared Summer Reading statistics.
- (3) Andrea at Banterra Bank was contacted about the money market account interest rate.
- (4) Mary Stoner and Jennifer Sigler worked on issues with IL Department of Revenue, IPLAR questions and an insurance audit form.
- (5) Dr. John has painted the patio table and will add a small shelving unit in the Teen Room this Fall.
- (6) The Friends of the Library met August 15<sup>th</sup> with money given to the library for books, resources and items to go towards our autistic patrons.
- (7) Elaina Martin was welcomed as the new part-time water/weeding staff member.
- (8) The Budget and Appropriations Ordinance was sent to The Courier to be published.
- (9) A grant for an AED device is being worked on with the CFD Fire Chief.
- (10) Emily Bell will be in charge of the free databases the State of Illinois is providing to all the libraries in Illinois.
- (11) During the month of August, library staff processed 320 items and 45 new library cards were issued.
- (12) The Stone Soup Shakespeare Performance will be held on September 25<sup>th</sup>, 2024.
- (13) The program attendance for the month of August was 1,400.

Along with her customary Director's report, Mary Stoner presented reports from the librarians. The Director's and Librarian's reports were accepted with a motion from Jim Koonce and seconded by Elaine Miskell. The motion carried.

Under *Committee Reports*, the Director's Evaluation has been completed.

Under *Other Business*, the Annual Report of Receipts and Disbursements of the Anne West District Library for fiscal year beginning July 1, 2023 and ending June 30, 2024 has been fully executed.

Under *New Business*, the Tax Levy Ordinance No. 24-02 was passed on July 23, 2024 by the Board of Trustees of the Anne West Lindsey District Library for the fiscal year commencing on July 1, 2024 and ending June 30, 2025. Elaine Miskell made a motion to accept Tax Levy Ordinance No. 24-02 with a second by Paula Buritsch. The motion carried.

The Illinois Public Libraries Annual Report (IPLAR) Certification and Evaluation of Board Meeting Minutes has been completed by Bill Slider and Jim Koonce.

Trustee Training and Comments were discussed.

The next Anne West Lindsey District Library Board Meeting will be held on September 24, 2024 at 6:30 p.m.

A motion to adjourn was made by Bill Slider and seconded by Elaine Miskell at 7:25 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.