

Anne West Lindsey District Library Board of Trustees Meeting
April 23, 2024

The monthly meeting of the Anne West Lindsey District Library of April 23, 2024 was called to order at 6:30 p.m. by President Heather Abell Castleberry and a quorum was established. In attendance were Jim Koonce, Nancy Schmidt, Bill Slider, Sheri Hunter, and Elaine Miskell. Paula Buritsch was not present. Library director, Mary Stoner; financial secretary, Jennifer Sigler; and library staff, Pam Alstat attended as well.

A motion to approve the agenda was made by Bill Slider and seconded by Sheri Hunter. The motion carried.

Minutes from the March 26, 2024 meeting were read and approved with a motion from Jim Koonce and seconded by Bill Slider. The motion carried.

Under *Communications*, Mary Stoner reported the memorial account at First Southern Bank was changed to a money market account.

The *Financial Secretary's Report* was presented by financial secretary Jennifer Sigler. She reported on the library's assets, profit and loss, and operating budget vs. actual, July 2023 through March 2024; deposit detail and check detail for the month of March 2024. A motion was made by Jim Koonce and seconded by Bill Slider to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Memorials for Mikell Miskell were worked on in April.
- (2) Mary Stoner attended the Cartersville Chamber's monthly luncheon meeting and promoted the Friends' book sale and membership drive. She also promoted the craft and vendor fair along with the Jane Austen program. Businesses and organizations that helped in purchasing chairs and picnic tables were thanked. She encouraged other businesses and other organizations to do the same as their name or logo will be placed on the item(s) purchased for people to see for years to come.
- (3) Cornerstone Church will be doing their yearly service project in June on the library grounds.
- (4) The Friends of the Library met April 10th. They held their Spring Book Sale April 11-13, 2024. The Friends board mailed and e-mailed membership renewal forms.
- (5) Mary Stoner met with Emily Bell and Winter Campanella to discuss the Lawyer in the Library program.
- (6) Two difficult patrons were dealt with this month; one was harassing the staff over the phone and one was in person.
- (7) Mary Stoner volunteered at the high school's Bite of Reality event with Trinity assisting.
- (8) Summer Reading begins June 17th with registration taking place the week prior.
- (9) During the month of March, library Staff processed 173 items and 14 new library cards were issued.
- (10) The program attendance total for the month of April was 990.

Along with her customary Director's report, Mary Stoner presented reports from the other librarians. The Director's and Librarian's reports were accepted with a motion from Bill Slider and seconded by Elaine Miskell. The motion carried.

Under *Board Action on the Library Director's Requests*, Mary Stoner requested board members sign account records at First Mid Bank and Bank of Herrin.

Under *Committee Reports and Requests*, Mary Stoner reported the policy committee will meet in May.

In *Other Business*, Mary Stoner discussed the Illinois Secure Choice Savings Program Act stating it does not apply to libraries or local governments.

The next Anne West Lindsey District Library Board Meeting will be held on May 28, 2024 at 6:30 p.m.

A motion to adjourn was made by Elaine Miskell and seconded by Bill Slider at 7:02 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.