

Anne West Lindsey District Library Board of Trustees Meeting  
March 26, 2024

The monthly meeting of the Anne West Lindsey District Library of March 26, 2024 was called to order at 6:30 p.m. by President Heather Abell Castleberry and a quorum was established. In attendance were Jim Koonce, Paula Buritsch, Nancy Schmidt, Bill Slider, and Sheri Hunter. Elaine Miskell was not present. Library director, Mary Stoner; financial secretary, Jennifer Sigler; library staff, Pam Alstat, and Ben Craft attended as well.

A motion to approve the agenda was made by Jim Koonce and seconded by Bill Slider. The motion carried.

Minutes from the February 27, 2024 meeting were read and approved with a motion from Bill Slider and seconded by Jim Koonce. The motion carried.

Under *Public Comments*, Ben Craft from Banterra Bank presented paper work from the CD account which needs to be signed by board members.

Under *Communications*, Mary Stoner spoke at the Carterville Garden Club meeting with the topic being books with fictional gardens. Also, a Statement of Economic Interest was signed by board members to be filed with the Williamson County Clerk.

The *Financial Secretary's Report* was presented by financial secretary Jennifer Sigler. She reported on the library's assets, profit and loss, and operating budget vs. actual, July 2023 through February 2024; deposit detail and check detail for the month of February 2024. A motion was made by Jim Koonce and seconded by Paula Buritsch to accept this financial report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Mary Stoner attended the Carterville Chamber's monthly luncheon meeting and introduced Emily Bell; promoted the Star Viewing Program as well as the new afternoon Story Hour. She also worked with Trinity on having the library's logo placed on the summer reading t-shirts.
- (2) The Friends of the Library met March 20<sup>th</sup> with their focus being on their membership drive for 2024 and the Spring Book Sale on April 11-13, 2024.
- (3) The Carterville Garden Gate Garden Club will bring flowers and help the children plant them in their newly decorated flower pots during a story hour in May.
- (4) An article by Gordon Pruett on Anne West Lindsey is displayed in the library's reading room.
- (5) Preparation for an Earth Day Program is ongoing.
- (6) Jane Austen performer will be at the library on April 20<sup>th</sup> at noon.
- (7) During the month of March, library Staff processed 260 items and 21 new library cards were issued.
- (8) The program attendance total for the month of March was 732.

Along with her customary Director's report, Mary Stoner presented reports from the other librarians. The Director's and Librarian's reports were accepted with a motion from Bill Slider and seconded by Sheri Hunter. The motion carried.

Under *Board Action on the Financial Secretary's Requests*, Jennifer Sigler requested to move monies into the payroll account from the tax account. She also discussed IMRF changes. Bill Slider made a motion to move \$50,000 from the tax account at First Mid Bank to the payroll account at Bank of Herrin. Paula Buritsch seconded the motion and it carried.

Under *Committee Reports and Requests*, Mary Stoner reported the policy committee will meet in April.

In *Trustee Training and Comments*, library employees and board members need to complete the annual required sexual harassment prevention training.

The next Anne West Lindsey District Library Board Meeting will be held on April 23, 2024 at 6:30 p.m.

A motion to adjourn was made by Bill Slider and seconded by Sheri Hunter at 7:22 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.