

Anne West Lindsey District Library Board of Trustees Meeting  
September 26, 2023

The monthly meeting of the Anne West Lindsey District Library of September 26, 2023 was called to order by President Heather Abell Castleberry and a quorum was established. In attendance were Elaine Miskell, Sheri Hunter, Bill Slider, Jim Koonce, Paula Buritsch, and Nancy Schmidt. Library Director, Mary Stoner, and Financial Secretary, Jennifer Sigler, attended as well.

A motion to accept the agenda was made by Bill Slider and seconded by Jim Koonce. The motion carried.

Minutes from the August 22, 2023 meeting were read and approved with a motion from Bill Slider which was seconded by Jim Koonce. The motion carried.

From the agenda item, *Communications*, Mary Stoner informed the Anne West Lindsey District Library Board of the following communication:

- (1) Banterra Bank invited the library board to the tailgate party at SIU on Saturday, September 30, 2023.
- (2) Twenty-nine parcels were removed from the Cambria TIF District 1 Redevelopment Project Area.
- (3) A bike was missing from the library grounds and later found in the ditch.
- (4) Incident of girls misbehaving at the library was reported.

The *Financial Secretary's Report* on the library's assets, profit and loss, and operating budget vs. actual, August 2023; deposit detail and check detail for the month of August 2023 was presented by financial secretary Jennifer Sigler. A motion was made by Bill Slider and seconded by Jim Koonce to accept this report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Mary Stoner worked on Sara Pilger's Memorial.
- (2) The Budget and Appropriation Ordinance, Tax Levy, and Receipts and Disbursements Report were filed at the Williamson County Courthouse.
- (3) Mary Stoner established where to send the Decennial Report upon board approval.
- (4) The Friends of the Library are working on joining the Southern Illinois Community Foundation (SICF). This will help them increase their revenue while helping the library gain access to grants that require a 501c3 status.
- (5) Mary Stoner continued working on accessing information about the library receiving Personal Property Replacement Tax from the City of Carterville.
- (6) Mary Stoner worked with the Children's Librarian on continuing her duties in spite of turning in her resignation letter, with her last day being October 27, 2023. She will start the hiring process for a replacement in October.
- (7) Stone Soup Shakespeare will be held on Monday, October 2nd at 6 p.m.
- (8) Donations to the library increased from \$6,755 in FY 21/22 to \$7,686 in FY22/23.

- (9) Materials checked out last year increased by 8,665 (from 50,027 to 58,692) and there were 192 new library cardholders added last year.

Along with her customary Director's report, Mary Stoner presented reports from the other librarians. The Director's and Librarian's reports were accepted with a motion from Bill Slider and seconded by Elaine Miskell. The motion carried.

Under the agenda item, *Board Action on the Library Director's Request*, Mary Stoner distributed INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC) AMENDED EFFECTIVE DECEMBER 1, 2015.

Allison Owen has been removed from bank accounts at First Southern Bank and Banterra Bank. Paula Buritsch has been added to both of these accounts.

The Anne West Lindsey District Library Board of Trustees received training concerning the Per Capita Grant Checklist. All trustees reviewed the checklists and are aware of the standards set forth in the checklist.

The next Anne West Lindsey District Library Board Meeting will be held on October 24<sup>th</sup> at 6:30 p.m.

Motion to adjourn was made by Jim Koonce and seconded by Elaine Miskell at 7:26 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of Anne West Lindsey District Library Board.