

Anne West Lindsey District Library Board of Trustees Meeting
July 25, 2023

The monthly meeting of the Anne West Lindsey District Library of July 25, 2023 was called to order by President Heather Abell Castleberry and a quorum was established. In attendance were Elaine Miskell, Sheri Hunter, Bill Slider, Jim Koonce, and Paula Buritsch. Nancy Schmidt was absent. Mary Stoner, Financial Secretary Jennifer Sigler, and staff member Pam Alstat attended as well.

A motion to accept the agenda was made by Elaine Miskell and seconded by Sheri Hunter. The motion carried.

Minutes from the June 27, 2023 meeting were read and approved with a motion from Jim Koonce which was seconded by Bill Slider.

The financial secretary's report was presented by financial secretary Jennifer Sigler; a motion was made by Jim Koonce and seconded by Bill Slider to accept this report per audit. The motion carried. Ms. Sigler also presented the Annual Report of Receipts and Disbursements (fiscal year July 1, 2022 and ending June 30, 2023) and it was certified by Treasurer Elaine Miskell and President Heather Castleberry.

In the Library Director's Report, Mary Stoner reported the following:

- (1) the recent "flash sale" netted \$177 from book sales.
- (2) Mary Stoner renewed her OMA training
- (3) Mary Stoner spoke at the Crainville Village Council meeting

Along with her customary librarian's report, Ms. Stoner presented the Library Director's Annual Report as well as reports from the other librarians. The librarian's report was accepted with a motion from Elaine Miskell and seconded by Paula Buritsch. A motion to accept the annual report was made by Jim Koonce and seconded by Bill Slider. That motion carried.

Board action was requested from Jennifer Sigler to transfer \$3324.59 from the operating account at First Southern Bank to special reserve. Bill Slider made this motion which was seconded by Elaine Miskell; it carried. A motion to move \$100,000 from special reserve to the payroll account, as requested from the financial secretary, carried. This motion was made by Jim Koonce and seconded by Elaine Miskell.

Ms. Buritsch and Mr. Koonce volunteered to serve as readers of the board's minutes from the past year. A motion from Elaine Miskell and seconded by Sheri Hunter to approve Ms. Buritsch and Mr. Koonce as reviewers of these minutes carried.

In unfinished business further discussion on the personal property replacement tax was tabled until next month.

In new business the Budget and Appropriation Ordinance 23-01 was signed by President Heather Castleberry and Sheri Hunter as acting secretary.

Mary presented a proposal from Security Alarm for a security camera system. The proposal amount was \$5, 517.00 and the monthly charge was \$80.00. A request was made to contact other suppliers. No action was taken.

Mr. Koonce asked if the library had a written policy on accepting property from an estate. Mary requested that Jim obtain his church's written policy on this matter. Further discussion pending. He also reported on the recent TIF meeting at Cambria.

The board then voted to go into closed session in order to review minutes from the last closed session. This motion was made by Mr. Koonce and seconded by Ms. Buritsch. The motion to return to open session was made by Elaine Miskell and seconded by Paula Buritsch. It carried. The board voted to open the minutes to the public.

Information on trustee training was presented to the board. The motion to adjourn was made by Jim Koonce and seconded by Paula Buritsch at 7:35 pm. The next monthly meeting is August 22.

Submitted by Sheri Hunter in lieu of the absence of Secretary Nancy Schmidt.