

Anne West Lindsey District Library Board of Trustees Meeting
August 22, 2023

The monthly meeting of the Anne West Lindsey District Library of August 22, 2023 was called to order by President Heather Abell Castleberry and a quorum was established. In attendance were Elaine Miskell, Sheri Hunter, Bill Slider, Jim Koonce, Paula Buritsch, and Nancy Schmidt. Library Director, Mary Stoner, Financial Secretary, Jennifer Sigler, and staff member Pam Alstat attended as well.

A motion to accept the agenda was made by Bill Slider and seconded by Jim Koonce. The motion carried.

Minutes from the July 25, 2023 meeting were read and approved with a motion from Bill Slider which was seconded by Jim Koonce. The motion carried.

The *Financial Secretary's Report* on the library's assets, profit and loss, and operating budget vs. actual, July 2023; deposit detail and check detail for the month of July 2023 was presented by financial secretary Jennifer Sigler. A motion was made by Bill Slider and seconded by Jim Koonce to accept this report per audit. The motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Mary Stoner reported the resignation of Katie Persinger, Teen Services Librarian.
- (2) Adult Programming had a total of 267 patrons attending for August. Teen Programming had a total of 118 patrons and Children's Programming had a total of 185 patrons for the month of August.
- (3) Will Houston left his job at the library to focus on school and will be greatly missed.
- (4) Quotes on security cameras and placement of cameras are ongoing.
- (5) Mary Stoner continued working on accessing information about the library receiving Personal Property Replacement Tax from the City of Carterville.
- (6) Library Staff processed 191 items and 28 new library cards were issued during the month of August. The total number of Anne West Lindsey District library card holders is 6,286.
- (7) There were 29,542 visits to the library for FY22/23. This is an increase of 3,021 from the prior year.
- (8) The meeting spaces were used 336 times last year which is an increase of 18 from the prior year.

Along with her customary Director's report, Mary Stoner presented reports from the other librarians. The Director's and librarians' reports were accepted with a motion from Elaine Miskell and seconded by Bill Slider. The motion carried.

In *Unfinished Business*, further discussion of the Personal Property Replacement Tax was tabled until next month.

In *Other Business*, the City of Carterville cancelled our contract with AEP Energy and renewed the original contract back to Homefield Energy as the electric provider. Board President, Heather Abell Castlebery, contacted the City of Carterville in response to this unexpected change and appropriate steps were taken to reinstate AEP Energy as the sole provider of electricity for the library.

The Board asked that Allison Owen's name be removed from bank accounts at First Southern Bank and Paula Buritsch's name added in her place. This will be done for other accounts as well.

Ordinance No. 23-02 Levying and Assessing Tax for the Anne West Lindsey District Library for the fiscal year beginning the 1st day of July, 2023 and ending the 30th day of June, 2024 was presented to the board of trustees. Bill Slider made a motion to approve tax Levy Ordinance No. 23-02. Sheri Hunter seconded and the motion carried.

Jim Koonce made a motion to approve IPLAR Certification/Evaluation of Board Meeting Minutes. Sheri Hunter seconded and the motion carried.

The next Anne West Lindsey District Library Board Meeting will be held on September 26th at 6:30 p.m.

A motion to adjourn was made by Elaine Miskell and seconded by Sheri Hunter at 7:10 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of Anne West Lindsey District Library Board.