

Anne West Lindsey District Library Board of Trustees Meeting

The meeting of Anne West Lindsey District Library Board of Trustees, on June 27, 2023, was called to order at 6:30 p.m. by President Heather Abell Castlebery and a quorum was established. In attendance were Elaine Miskell, Sheri Hunter, Bill Slider, Jim Koonce, Nancy Schmidt and Paula Buritsch. Library Director, Mary Stoner; Financial Secretary, Jennifer Sigler; Library Staff, Pam Alstat; and Shanda Sylwester were present as well.

Jim Koonce made a motion to approve the agenda with a second by Bill Slider. Motion carried.

A motion to approve the minutes from May 23, 2023 was made by Bill Slider and seconded by Jim Koonce. Motion carried.

Under the agenda item, *Public Comments*, Shanda Sylwester from John A. Logan's Literacy Department, spoke about tutoring and literary services they offer. Her department provides anyone in need to acquire a GED and provides ESL instruction. John A. Logan is in need of volunteer tutors to provide these services.

From the agenda item, *Communications*:

- (1) Cambria will hold a public meeting regarding a second TIF District on July 13, 2023 at 5:30 p.m. at Cambria Hall.
- (2) Anne West Lindsey District Library was awarded a Fiscal Year 2023 Public Library Per Capita grant in the amount of \$16,974.30.

The Anne West Lindsey District Library Financial Secretary, Jennifer Sigler, reported on Anne West Lindsey District Library's assets, profit and loss, operating budget vs. actual, July 2022 through May 2023; deposit detail and check detail for the month of May 2023. A motion to approve the Financial Secretary's Report, per audit, was made by Jim Koonce and seconded by Bill Slider. Motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Adult Programming had a total of 427 patrons attending for June 2023. Teen Programming had a total of 272 patrons for the months of May and June 2023. Children's Programming had a total of 178 patrons for the month of June 2023.
- (2) Mary Stoner communicated with Jamie Simmons about health insurance for full-time staff.
- (3) The Friends of the Library have found a new board President, Angie Oetjen. Betty Black will join the board as Vice-President.
- (4) Mary Stoner spoke at Carterville council meeting in June to reassure them and their constituents that there is no other agenda being pushed at our library except literacy and

how we can help our community prosper.

- (5) Mary Stoner continued working on accessing information about the library receiving Personal Property Replacement Tax from the City of Carterville.
- (6) Mary Stoner worked with Carol Powell at Banterra on opening a CD with funds from the Investment Account per board approval and instructions.
- (7) During the month of June, library staff processed 161 items and issued 28 new library cards.
- (8) Summer reading has started with lots of exciting activities planned and prizes for readers.
- (9) Current holdings of core books are being promoted through displays within the Children's Department.
- (10) Tween books have been added to the library's collection. All were nominated books from the Caudill Awards and Illinois Reads.

Elaine Miskell made a motion to accept the *Library Director's Report* and was seconded by Sheri Hunter. Motion carried.

Under *Board Action on the Financial Secretary's Requests*, Jennifer Sigler requested additional funds in the operating and payroll accounts from the special reserve account. Bill Slider made a motion to move \$50,000 from the tax account at First Mid Bank and Trust to the operating account at First Southern Bank, \$40,000 from the tax account at First Mid Bank and Trust to the payroll account at the Bank of Herrin, and \$50,000 from the special reserve account at First Mid Bank and Trust to the payroll account at the Bank of Herrin. Nancy Schmidt seconded the motion and the motion carried.

Under *Board Action on the Library Director's Requests*, Mary Stoner requested monies for Intergovernmental Agreement for Joint Purchasing of Library Programming, Events and Services. A yearly fee is required for the 2023-2024 season to bring patrons across Illinois access to virtual performances of nationally recognized and high-profile speakers and authors. Paula Buritsch made a motion to approve \$150 for a yearly fee to Illinois Libraries Present: Intergovernmental Agreement for access to virtual authors and speakers. Bill Slider seconded the motion with the motion carrying.

Under *New Business*, Ordinance NO. 22-03 was adopted effective immediately stating Anne West Lindsey District Library of Williamson County, Board of Library Trustees shall be held at 6:30 p.m. at the Library, 600 N. Division Street, Carterville, Illinois on the following dates from July 25, 2023 through June 25, 2024, excluding December 2023. Jim Koonce made a motion to adopt Ordinance NO. 22-03 and was seconded by Sheri Hunter. Motion carried.

The current non-resident usage fee to access library facilities is \$92 at present, per fiscal year. Jim Koonce made a motion to raise the non-resident usage fee to \$95 for FY 23-24. Bill Slider seconded the motion and the motion carried.

Mary Stoner discussed the Personal Property Replacement Tax (PPRT) which are revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. Anne West Lindsey District Library has not received any PPRT funds from the City of Carterville which the state of Illinois distributes to local taxing districts. Mary will contact the library's attorney to have this issue resolved.

The next Anne West Lindsey District Library Board Meeting will be held on July 25th at 6:30 p.m.

A motion to adjourn was made by Bill Slider and seconded by Nancy Schmidt. The Anne West Lindsey District Library Board Meeting adjourned at 7:46 p.m.

These minutes were submitted by Nancy Schmidt, Secretary of Anne West Lindsey District Library Board.