

## Anne West Lindsey District Library Board of Trustees Meeting

The meeting of Anne West Lindsey District Library Board of Trustees, on May 23, 2023, was called to order at 6:30 pm by President Heather Abell Castlebery and a quorum was established. In attendance were Elaine Miskell, Sheri Hunter, Bill Slider, Jim Koonce, Nancy Schmidt and Paula Buritsch. Library Director, Mary Stoner; Financial Secretary, Jennifer Sigler; Library Staff, Pam Alstat; and Children's Librarian, Brittany Adams were present as well. Mary Stoner introduced newly hired Children's Librarian, Brittany Adams, and discussed her duties.

The oath of office was administered for newly elected Anne West Lindsey District Library Board of Trustee members Heather Abell Castlebery, Paula Buritsch and Nancy Schmidt.

A motion to approve the minutes from the April 25, 2023 meeting was made by Bill Slider and seconded by Jim Koonce. Motion carried.

There were no *Public Comments*.

From the agenda item, *Communications*:

- (1) Cambria will hold a public meeting regarding a second TIF District on July 13, 2023 at 5:30 pm at Cambria Hall.
- (2) Anne West Lindsey District received \$65.00 from Class Action Settlement, Zoom Video Communications, Inc. Privacy Litigation Case #3:20-cv02155-LB.

The Anne West Lindsey District Library Financial Secretary, Jennifer Sigler, reported on the Anne West Lindsey District Library's assets, profit and loss, operating budget vs. actual, July 2022 through April 2023; deposit detail and check detail for the month of April 2023. A motion to approve the Financial Secretary's Report, per audit, was made by Jim Koonce and seconded by Bill Slider. Motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) The Adult Programming had a total of 199 patrons attending for May 2023. Children's Programming had a total of 73 patrons for the month of May 2023.
- (2) Memorials for Amber Howerton have been finalized.
- (3) Quotes were sought for installing cameras in and outside of the library building.
- (4) Mary Stoner spoke at Cambria Village Council meeting May 16<sup>th</sup>.
- (5) Illinois Department of Natural Resources will fill in the sink hole for free.
- (6) Black Diamond donated 100 tickets to the July *Thrillbillies* baseball games as prizes for the summer reading program.

- (7) The City of Carterville would like to donate equipment for the new gaga pit at Cannon Park to check out said equipment at the library.
- (8) Cornerstone Church volunteers spread mulch purchased by the library and planted flowers in the flower pots in early May.
- (9) During the month of May, library staff processed 160 items and 20 new library cards were issued.
- (10) Summer Reading registration begins June 12<sup>th</sup>.
- (11) Cricut Classes have wrapped up with great participation and will continue to be offered by request to book appointments with the new Book-a-Cricut kit.
- (12) Cardinal tickets could not be secured for a grand prize for the Summer Reading Program; a Kindle Fire 7 tablet and other items will be substituted for prizes.
- (13) New Children's Librarian, Brittany Adams, and new shelver, Madison Ahne were welcomed.

Elaine Miskell made a motion to accept the *Library Director's Report* and was seconded by Bill Slider. Motion carried.

Under *Library Director's Requests*, Mary Stoner requested five board members to register with PAC portal site to complete their FOIA/OMA training.

Under *Unfinished Business*, Mary Stoner reviewed the Anne West Lindsey Library District Budget, which included revenue and expenses for Anne West Lindsey Library; including the proposed budget for 2022-2023 actual as of 4/1/23 and proposed budget for 2023-2024. Bill Slider made a motion to accept the fiscal year 2023-2024 budget and was seconded by Jim Koonce. Motion carried.

New video games will soon be purchased for library check out. Other health insurance carriers providing more cost effective options for full time library staff employees were discussed. No carrier has been officially chosen.

Changes were made to board committees for 2023 with Mary Stoner revising the list. Bill Slider made a motion to accept the new board committees and was seconded by Elaine Miskell. Motion carried.

Under *New Business*, Mary Stoner brought to the board's attention a CD offer of 5% for 6 months with Banterra Bank. Jim Koonce made a motion to invest \$120,000 for 6 months at 5% and was seconded by Bill Slider. Motion carried.

The Decennial Committee will conduct a second meeting on August 22, 2023 at 5:30 pm as required by law to study and report on local government efficiency. A written report with recommendations (if any) will be written on efficiencies and increased accountability after the third meeting.

Friend's membership drive netted a total of \$12,000 in their account. They are presently looking for a membership board president for fund raising and advocacy for the Anne West Lindsey District Library.

Elaine Miskell made a motion to go into closed session and was seconded by Sheri Hunter. Nancy Schmidt made a motion to go back to open session. Elaine Miskell seconded the motion. Both motions carried. Bill Slider made a motion for a \$1,000 increase in salary per fiscal year 2023-2024 for Mary Stoner, Anne West Lindsey Library Director. The motion was seconded by Jim Koonce. Motion carried.

The next Anne West Lindsey District Library Board Meeting will be held on June 27, 2023 at 6:30 pm.

A motion to adjourn was made by Sheri Hunter and seconded by Jim Koonce. The Anne West Lindsey District Library Board Meeting adjourned at 7:48 pm.

These minutes were submitted by Nancy Schmidt, Secretary of the Anne West Lindsey District Library Board.