

Anne West Lindsey District Library Board of Trustees Meeting

The meeting of the Anne West Lindsey District Library Board of Trustees, on July 26, 2022, was called to order at 6:31pm CST by President Allison Owen and a quorum was established. All board members except Debbie Johnson were present. In attendance were Heather Abell Castlebery, Elaine Miskell, Sheri Hunter, Allison Owen, Jim Koonce, and Bill Slider. Library Director, Mary Stoner, and the Financial Secretary, Jennifer Sigler, were present as well.

The approval of the agenda, a motion from Bill Slider, was seconded by Jim Koonce. Motion carried.

A motion to approve the minutes from the June 28, 2022, meeting was made by Bill Slider and seconded by Jim Koonce. Motion carried.

From the agenda item, *Communications*, Mary Stoner informed the Anne West Lindsey District Library Board of the following correspondence received:

- (1) An award letter for the per capita grant was received in the amount of \$16,974.30.
- (2) The family of Debbie Johnson sent a thank you card expressing their gratitude of the Anne West Lindsey District Library Board's support after her passing.
- (3) Jessi Baker sent an email to Mary Stoner, Anne West Lindsey District Library Director, on July 19, 2022, providing her resignation as an employee of the Anne West Lindsey District Library.

A report from the Financial Secretary, Jennifer Sigler, was provided. A motion was made to approve per audit by Jim Koonce and seconded by Elaine Miskell. Motion carried.

The Financial Secretary, Jennifer Sigler, made the following requests to transfer funds:

- (1) A motion was made by Jim Koonce to move \$25,345.44 from the tax account at First Mid Bank and Trust to the Special Reserve 1 account at the Bank of Herrin. The motion was seconded by Bill Slider. Motion carried.
- (2) A motion was made by Bill Slider to move \$100,000.00 from the Special Reserve 1 account at the Bank of Herrin to the operating account at the Bank of Herrin. The motion was seconded by Elaine Miskell. Motion carried.

A motion was made by Jim Koonce and seconded by Bill Slider to approve the *Annual Report of Receipts and Disbursements of the Anne West Lindsey District Library for fiscal year beginning July 1, 2021 and ending June 30, 2022*. Motion carried, and the report was fully executed.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) Amber Filbeck will continue overseeing the Teen and Adult Services program for the month of July 2002, and then Jessi Baker will oversee when she returns from maternity leave for two-weeks in August.
- (2) The *Camping 101 with the Scouts* was a success with 35-people in attendance.
- (3) Amber Filbeck is working on transferring from summer reading to fall programming for Teen and Adult Services.
- (4) The Anne West Lindsey District Library received approval of the 2022 – 2023 per capita grant, prepared by Mary Stoner.
- (5) The Children’s Librarian, Jessica Wright, had three more children complete the *1,000 Books Before Kindergarten* program.
- (6) The gallery art exhibit has concluded. This exhibit was a collaboration between the Anne West Lindsey District Library, the Carterville Junior High School art students, and the Carterville High School art students.
- (7) Ethan Stephenson from the Illinois Department of Natural Resources presented a story hour on fishing, and he fixed all the Anne West Lindsey District Library’s fishing poles at no cost.
- (8) Jessica Wright, Children’s Librarian, provided her resignation to Anne West Lindsey District Library Director, Mary Stoner. She stated she was thankful for the support of the Anne West Lindsey District Library Board and the community, during her time as the Children’s Librarian.
- (9) Mary Stoner reported 5,424-books were checked out during June 2022.
- (10) She stated that memorials continue to be sent in memory of Anne West Lindsey District Library Board Trustee Debbie Johnson.
- (11) Mary Stoner is donating a patio set to the library to replace the one that was damaged in a previous storm.
- (12) Mary Stoner also completed a Google photobook of the Anne West Lindsey District Library’s Expansion Project.

Elaine Miskell made a motion to accept the *Library Director’s Report*, and the motion was seconded by Shri Hunter. Motion carried.

The Anne West Lindsey District Library Director, Mary Stoner, made a request for two Board members to review the *Library Director’s Report / Annual Report* for the 2021 – 2022 fiscal year. Bill Slider and Allison Owen will review.

Anne West Lindsey District Library President, Allison Owen, had no requests.

There were no committee reports.

Under the agenda item, *Unfinished Business*, the *Library Director’s Evaluation* was tabled due to the passing of Debbie Johnson, Anne West Lindsey District Library Board Trustee and Personnel Committee member. Sheri Hunter and Bill Slider will comprise the committee, and their report will be forthcoming.

Under *New Business*, Jim Koonce made a motion to approve *Ordinance 22 – 01: Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning the 1st Day of July 2022, and Ending the 30th Day of June 2023*. The motion was seconded by Bill Slider. The motion carried, and the report was fully executed.

Bill Slider made a motion to appoint Nancy Schmidt as a member of the Anne West Lindsey District Library Board, filling the remainder of late board member Debbie Johnson's term. Elaine Miskell seconded the motion. Motion carried. Jim Koonce made a motion to appoint Heather Abell Castlebery as the "acting" Anne West Lindsey District Library Board Secretary. The motion was seconded by Bill Slider. Motion carried.

The Anne West Lindsey District Library Board of Trustees received Trustee Training regarding *820 ILCS 10, Employment: Collective Bargaining Successor Employer Act*.

The next Anne West Lindsey District Library Board Meeting will be held on August 23, 2022.

A motion to adjourn was made by Bill Slider and seconded by Sheri Hunter. The Anne West Lindsey District Library Meeting adjourned at 7:17pm CST.

Due to the passing of Debbie Johnson, these minutes were submitted by Heather Abell Castlebery, as the Acting Secretary of the Anne West Lindsey District Library Board.