

Anne West Lindsey District Library Board of Trustees Meeting

The meeting of the Anne West Lindsey District Library Board of Trustees, on June 28, 2022, was called to order at 6:31pm CST by President Allison Owen and a quorum was established. All board members except Debbie Johnson were present. In attendance were Heather Abell Castlebery, Elaine Miskell, Sheri Hunter, Allison Owen, Jim Koonce, and Bill Slider. Library Director, Mary Stoner, and the Financial Secretary, Jennifer Sigler, were present as well.

The approval of the agenda, a motion from Bill Slider, was seconded by Jim Koonce. Motion carried.

A motion to approve the minutes from the May 24, 2022, meeting was made by Bill Slider and seconded by Elaine Miskell. Motion carried.

From the agenda item, *Communications*, Mary Stoner informed the Anne West Lindsey District Library Board of the following correspondence received:

- (1) A check for the refuge tax was received in the amount of \$2,344.63.
- (2) An email from the Cartersville Chamber of Commerce stated the Annual Cartersville Chamber of Commerce Dinner will be held on July 21, 2022, and the library will have 4-tickets.
- (3) Many letters and cards were received from community members expressing their condolences for the passing of Anne West Lindsey District Board Trustee, Debbie Johnson.

A report from the Financial Secretary, Jennifer Sigler, was provided. A motion was made to approve per audit by Jim Koonce and seconded by Sheri Hunter. Motion carried.

In the *Library Director's Report*, Mary Stoner reported the following:

- (1) An additional 13-children had completed the *1,000 Books Before Kindergarten Program*.
- (2) Karina Neill Photography will be offering pictures for any child completing the *1,000 Books Before Kindergarten Program*.
- (3) An art gallery and the story trail at Cannon Park was completed by both junior high and high school students.
- (4) Due to re-sealing of the parking lot at Grand Avenue Baptist Church, the summer reading program scheduled for June 30, 2022, would be moved the Cartersville Community Center.
- (5) She reported on the summer reading programs, circulation statistics, memorials for Debbie Johnson and Jack Ridley, and other information supplied by the staff. These reports were included in the board packets.
- (6) She stated that the Children's Librarian, Jessica White, spoke at the Cartersville Chamber of Commerce luncheon.

- (7) She reported that the carpets had been cleaned, Plantscape Nursery and Landscape had planted boxwoods outside of the new children's room expansion, that the open house for the expansion was a success, that the Friends of Anne West Lindsey District Library paid for the open house, and that she had completed her FOIA training.
- (8) She stated that there was a staff meeting held on June 23, 2022, and that she will be switching to a more hands-on style management approach.
- (9) She reported that the Bank of Herrin account was officially closed.
- (10) She reported that forty new library cards were issued during May 2022.

Elaine Miskell made a motion to accept the *Library Director's Report*, and the motion was seconded by Bill Slider. Motion carried.

The Financial Secretary, Jennifer Sigler, made a request to transfer funds. A motion was made by Jim Koonce to move \$50,000 from the tax account at First Mid Bank and Trust to the operating account at the Bank of Herrin. The motion was seconded by Bill Slider. Motion carried.

Due to the passing of Debbie Johnson, the Director's Evaluation Committee did not meet, and the discussion was tabled. Sheri Hunter will fill the position to serve on the committee.

The Anne West Lindsey District Library declared a board of trustee vacancy, due to the passing of Debbie Johnson. Debbie Johnson also served as the Anne West Lindsey District Library Board Secretary. Jim Koonce made a motion to appoint Heather Abell Castlebery as the "acting" Anne West Lindsey District Library Board Secretary. The motion was seconded by Bill Slider. Motion carried.

After discussion of the agenda item *Non-Resident Fee*, Jim Koonce made a motion for the library card non-resident fee to remain \$92. The motion was seconded by Elaine Miskell. Motion carried.

Following the *New Business* agenda items, Jim Koonce made a motion, which was seconded by Elaine Miskell, for the Anne West Lindsey District Library Board to move into the *Semi-Annual Executive Session Minutes Review*. Motion carried.

There was no discussion. Bill Slider made a motion to adjourn the *Semi-Annual Executive Session Minutes Review*. The motion was seconded by Jim Koonce. Motion carried.

Bill Slider made a motion, seconded by Elaine Miskell, to open the minutes. Motion carried.

The next Anne West Lindsey District Library Board Meeting will be held on July 26, 2022.

A motion to adjourn was made by Heather Abell Castlebery and seconded by Bill Slider. The Anne West Lindsey District Library Meeting adjourned at 7:27pm CST.

Due to the passing of Debbie Johnson, these minutes were submitted by Heather Abell Castlebery, as the Acting Secretary of the Anne West Lindsey District Library Board.