

Anne West District Library Board of Trustees Meeting

February 22, 2022

Meeting at Anne West Lindsey Library Conference Room

Meeting was called to order at 6:30 pm by Allison Owen and a determination of a quorum was established with the following board members physically present: Heather Abell, Elaine Miskell, Sheri Hunter, Debbie Johnson, Allison Owen, Jim Koonce, and Bill Slider. Employees present were Mary Stoner and Jennifer Sigler, financial secretary. Teri Ingram was a visitor.

Approval of the agenda was approved by all saying yes, after Bill Slider made the motion and Heather Abell seconded.

A motion to accept the minutes was made by Bill Slider, seconded by Jim Koonce, with all voting yes.

In Public Comments, Teri Ingram from First Southern Bank gave us the information needed to open an account. We will finish the paperwork at our March board meeting.

In Communications, looking over the data statistics from Media Statcast, our viewership on both Facebook and Instagram have grown from 2021-2022. Facebook grew over 100 new friends and Instagram grew by more than 70 followers.

We received official word from the Energy, IL Board that they have removed the Carterville parcels out of their TIF district proposal.

We received word from the Williamson County Levy report that the Library should receive \$515,150 in property taxes next year.

Jennifer gave a thorough reporting of the January Financial Report. It was motioned to accept, per audit, by Bill Slider and seconded by Elaine Miskell. All voted yes.

Mary gave the Library Director's report, giving the Board an update on all the various programs throughout the library. We are in need of additional volunteers, especially to help now that the library is open more normal hours. She also gave us an update on the Friends of the Library, where they have \$6,413.09 available for library programs and services. The Friends Book sale will be held on April 9, 2022. People can once again donate books, but it needs to move slowly.

The Financial Secretary has no requests that require Board action.

The Library Director has several requests. In a motion by Heather Abell and seconded by Elaine Miskell, all voted yes to approve paying the \$5418.00 bill from Pulley Electric. This check will be taken from the Capital Improvements account. With a motion by Bill Slider and seconded by Debbie Johnson, the Board voted to pay the Cyber Liability bill, with all voting yes.

In Committee reports, the Board was given the Maintenance report of needs. In a motion by Elaine Miskell and seconded by Sheri Hunter, it was voted to approve the Maintenance Report; all voting in favor.

In Unfinished Business, the Building and Grounds committee will meet with Steve Sims and contractor to see what needs to be completed in order to satisfy the Board with the unfinished punch list.

In Trustee Training and comments, the Board went over registering and completing State requirements on FOIA and OMA training. Several on the Board gave the director their certificates of their completed training.

The next Library Board meeting will be March 22, 2022. At 7:50 pm, Heather Abell made the motion to adjourn, with Bill Slider seconding. All voted to adjourn.

Respectfully submitted,

Debbie Johnson