

Anne West District Library Board of Trustees Meeting

October 26, 2021

Meeting at Anne West Lindsey Library Conference Room

Meeting was called to order at 6:40 pm by Allison Owen and a determination of a quorum was established with the following board members physically present: Bill Slider, Elaine Miskell, Heather Abell, Debbie Johnson, Allison Owen, and Jim Koonce. Sheri Hunter was absent. Employees present were Mary Stoner and Pam Alstat (employees) and Jennifer Sigler, financial secretary. There were no visitors.

Approval of the agenda was approved by all saying yes, after Bill Slider had made the motion and Jim Koonce seconded.

A motion to accept the minutes was made by Jim Koonce, seconded by Bill Slider, with all voting aye.

There were no public comments, nor any communications.

Jennifer Sigler went over the Library Financial Report, covering the September 2021 financial transactions. This was accepted, per audit, from a motion by Debbie Johnson and seconded by Elaine Miskell.

The Certification of 3/5 Majority form was tabled until the November 2021 meeting, due to the IMRF website being down. Due to numbers needed, we will handle this at the November 23 Board meeting.

The Library Director's Report was given by Mary Stoner. Mary went over the report from the Children's Librarian (a collaboration with both Amber Filbeck and Jessica Wright) where Storytimes, Gaming Groups, Steam Stations and Stone Soup Shakespeare showed their programming numbers. The Teen and Adult Librarian Report by Jessi Baker happily showed the grants Jessi continues to work on. Mary also went over the various activities she covered in her monthly report. Bill Slider moved to accept the reports, with Jim Koonce seconding. All voted yes.

The Library Board had no monthly requests from the Financial Secretary, Library Director nor Library Board President. The Board did give a directive to Mary to investigate an account opening at the Carterville branch of 1<sup>st</sup> Southern Bank.

In Unfinished Business, the Building Expansion has the new railing in, but it still needs to be painted to match existing color. The door locks still need some adjusting, and some touch up painting needs to be finished. In other business, November 12-13 has been set aside for the Book Sale done by Friends of the Library. This is another "back to normal" with new Covid19 restrictions.

The Per Capita Grant requirements had the Director and Board reviewing the entirety of Serving our Public 4.0 Standards for Illinois Public Libraries.

With a motion by Jim Koonce and seconded by Allison Owen, and with all voting yes, the Board adjourned at 7:35. Next meeting will occur November 23, 2021.

Respectfully submitted,

Debbie Johnson