

Anne West District Library Board of Trustees Meeting

April 27, 2021

Meeting at Anne West Lindsey Library Conference Room

Meeting was called to order at 6:30 pm by President Bill Slider and a determination of a quorum was established with the following board members physically present: Heather Abell, Bill Slider, Elaine Miskell, Sheri Hunter, Debbie Johnson and Allison Owen and Jim Koonce. Employees present were Mary Stoner and Jennifer Sigler, financial secretary. The visitor was Mr. Steve Sims.

Approval of the agenda was approved with a motion made by Debbie Johnson, and seconded by Allison Owen. The motion carried. All voted yes.

Reading and approval of the March 23, 2021 minutes were approved with a motion by Elaine Miskell and seconded by Allison Owen; motion was carried, with all voting yes.

Steve Sims spoke during Public Comments concerning the Expansion Project. A change order was approved to handle the four mechanical air intakes needed for the standing seam roof. A motion to pay \$6,891.00 for the change order was made by Allison Owen; seconded by Heather Abell. Motion carried by all voting yes. A motion to pay our portion of payment #8 was made by Sheri Hunter and seconded by Allison Owen, with the money to be taken from Special Reserves Account #2 at Bank of Herrin. This motion carried, with all voting yes.

In Communications, the Williamson County Tax Collector sent a letter stating the Library District had received \$2,378.21 from the Refuge Pilot Distribution. This was deposited to the Library's account at First Mid Bank.

Jennifer went over the last month's financial report. It was accepted, per audit, by a motion from Debbie Johnson and seconded by Heather Abell. This motion carried with all saying yes.

Mary went over the Library Director's report from all library areas. We are slowly moving towards "non-pandemic numbers" in all areas. We are so grateful for the many viewings on Facebook, especially with our story times for our youngest patrons. The Friends had a successful Book Sale, with making more than \$470.00. Their membership drive also has increased, with more than \$5,000 brought in. It was moved to accept the Library Director's report by Heather Abell; seconded by Jim Koonce. Motion carried with all voting yes.

The Financial Secretary requested that \$90,000 be moved from the Tax Account at First Mid Bank to the Operating Account at Bank of Herrin. This movement was made by Allison Owen and seconded by Heather Abell. The motion carried with all voting yes.

The Library Director requested Board Action to address a pay invoice. Jim Koonce and Allison Owen seconded the motion to pay Architechniques invoice in the amount of \$3,406.49. The Board asked the amount be pulled from the Capital Improvements account. This motion passed, with all stating yes.

Bill Slider, President of the Board, requested we open an Investment Account at Banterra Bank in Carterville. This was made into a motion by Elaine Miskell, seconded by Debbie Johnson. All of the Board voted in favor.

Our Trustee Training went over Chapter 6 of the State Standards, which is devoted to safety in the Library.

At 7:33 with a motion from Debbie Johnson and seconded by Jim Koonce, the Board voted to adjourn, with all stating yes. Next Library Board meeting is set for May 25, 2021.

Respectfully submitted,

Debbie Johnson