Meeting of Anne West Lindsey Library Board of Trustees
Convening at The Anne West Lindsey Library, 600 North Division Street, Carterville, Illinois
November 24, 2020; 6:30pm

The meeting was called to order and a determination of a quorum was established. Attending in person were President Bill Slider, Vice President Jim Koonce, Treasurer Elaine Miskell, and Sheri Hunter. Attending via Zoom were Allison Owen and Heather Abell. Debbie Johnson was absent. Mary Stoner and Pam Alstat attended from the staff. Steve Sims attended via Zoom as a guest.

The agenda was approved with a motion from Jim Koonce which was seconded by Elaine Miskell. The motion carried. All voted yes.

Reading and approval of the October minutes were approved with a motion from Allison Owen which was seconded by Heather Abell. Motion was carried with all voting yes.

Due to Jennifer’s absence, the November financials will be reported at the January meeting. The librarian’s monthly report provided circulation statistics as well as progress on the construction of the new library addition. Reports from all staff were included in the board packet with Mary highlighting some attendance numbers and activities. The director’s report was approved with a motion from Jim Koonce which was seconded by Elaine Miskell. All members voted yes. Motion passed.

Mary requested approval of payment to Architechniques, Ltd. in the amount of $3,005.73 for architectural services, civil engineering fees, and MEP consultant fees. A motion was made by Allison Owen which was seconded by Elaine Miskell to pay this invoice. All members voted yes and the motion was passed.

A motion from Jim Koonce and seconded by Allison Owen to approve payment of $160,101.00 to Ross Construction, Inc. was passed with all members voting yes. An additional motion from Allison Owen and seconded by Elaine Miskell to allow the Building and Grounds Committee to approve part of the December payment from the library special funds account was approved. All members voted yes and the motion was passed.

Mary requested that the By Laws Committee and the Strategic Planning Committee set meeting times for evaluating by laws and the strategic plan.

Mary also requested that all board members read the final chapters of the Per Capita Grant document and complete the questionnaire/check list for the January meeting.
The meeting was adjourned with a motion from Heather Abell which was seconded by Elaine Miskell. All voted yes.

Submitted by Sheri Hunter in the absence of Debbie Johnson.