Anne West Lindsey District Library
Community Young Adult Council

Code of Conduct

The Community Young Adult Council, established by the Anne West Lindsey District Library, is a volunteer group composed of individuals all striving to meet the same simple goal: **engage and assist our teens**. C.Y.A.C. defines “young adult” and “teens” as junior high aged students to college sophomores.

Discussions will pertain to issues and resources specific to our community's teen population. Because our focus population does involve minors, and at times sensitive subjects will be discussed, a Code of Conduct is necessary and will be enforced.

*By joining the Community Young Adult Council, you agree to abide by this Code of Conduct. The Code of Conduct should always be observed when attending C.Y.A.C. meetings, in correspondence with other members of C.Y.A.C., and interacting with/on behalf of C.Y.A.C.* Social media etiquette (as further explained below) *is expected when interacting with/as C.Y.A.C. or it’s members. Failure to comply with the Code of Conduct may result in a removal from the C.Y.A.C.*

We welcome teens to the C.Y.A.C.! We need to hear straight from the source the struggles they are facing and the help they need. This will also look impressive on college applications, and is a great way to learn how committees and initiatives work. If you are under the age of 18, we ask that a parent or guardian read the rest of the Code of Conduct with you and fill in their information in the appropriate boxes on your registration form.

As a member of the Community Young Adult Council I agree to the following:

- I understand that my commitment to C.Y.A.C. is voluntary in nature.
- I understand that what I or others may say is not a reflection of the views, opinions, or culture that the organization(s) we belong to may have. Each person’s opinion is their own.
- While members may be professionals in their career(s), their opinion or advice at meetings should not be taken as professional opinion or advice. That being said, I understand that while some members are Mandated Reporters, the Council is **not** the place to report abuse or neglect. I understand that these situations
should be brought to the proper authorities, and that C.Y.A.C. is a resource group, not an emergency group.

- I understand that young adults and teens may also serve on the C.Y.A.C. I understand the importance in acting as a role model to these individuals. I therefore agree I will not engage in the following behaviors at meetings, events, or in correspondence with C.Y.A.C. members:
  - Bullying/Cyber Bullying
  - Foul language
  - Hate speech or otherwise offensive/lewd language or humor
  - Attack or criticize others opinions or beliefs

- I will not use personal identifying information if discussing a minor. This includes name, parent or guardian name, address, or any other information that may lead to the identification of a minor individual. I understand I may only indicate an age range or gender if necessary. Before sharing my screen in a presentation or ZOOM, I will make sure no identifying information regarding a minor can be seen.

- I may only identify a minor when speaking about needs or experiences for my young adult or teen. I agree that I will not speak about my child(ren)’s friend or relative by using their name, language such as “my child’s friend/cousin” (as it may be easy to identify said child based on their close peers) or use other identifying information or stories. I understand I am encouraged to submit questions or stories regarding a minor to the Program Facilitator. The Program Facilitator will submit the question to the Council with all identifying information removed.

- I will respect all members of the C.Y.A.C. I will silence my phone or microphone when another member is presenting when possible. I understand that all members are invited to share their concerns or views, even though they may be different from my own, and I will not argue or attack other members regarding those beliefs.

- C.Y.A.C. is a cooperative effort that encourages every member to share all related resources in our database when the opportunity is presented. I will strive to refer any person in need to all resources to my knowledge. If I feel uncomfortable recommending a group or program because it opposes my beliefs, I will refer the asker to the Program Facilitator for more information.
I agree that any information I present as factual must be from a reputable source or publication. If presenting, I will provide links or citations for such information. When speaking from personal experience, I will make sure to clarify such. I will refrain from making comments or suggestions that are based in stereotypes or prejudice. I understand I will receive one warning regarding opinions based in prejudice, a second occurrence will result in my removal from the Council.