Anne West District Library Board of Trustees Meeting

September 22, 2020

Meeting at Anne West Library

Meeting was called to order at 6:30 pm by President Bill Slider and a determination of a quorum was established with the following board members physically present: Jim Koonce, Heather Abell, Bill Slider, Elaine Miskell, Sheri Hunter, Allison Owen and Debbie Johnson. Employees present were Mary Stoner, Pam Alstat and Jennifer Sigler. Visitors were Jerry Humble and Steve Sims.

Approval of the agenda was approved with a motion made by Allison Owen, and seconded by Jim Koonce. The motion carried. All voted yes.

Reading and approval of the August 25, 2020 minutes were approved with a motion by Jim Koonce and seconded by Allison Owen; motion was carried, with all voting yes.

There were no public comments.

In Communications, a letter from Matt Waggoner was received, along with a check for $5,000 for the Building Fund, in memory of his dad, Butch Waggoner. The letter was passed to all Board members so they could read Matt’s sweet words. Also received was a letter from the Village of Energy, requesting our presence at their TIF meeting scheduled for September 30 at 1:30 pm at the Village Hall. Mary Stoner and any board member may attend.

Bill Slider, Board President, completed both his OMA and FOIA coursework, and gave Mary his Certificates of Completion. The Board appreciates the work Bill puts into this.

The Financial Secretary’s Report was received by the Board. The Board voted, per audit, to accept this report from Jennifer, with a motion by Debbie Johnson and a second by Elaine Miskell, with all voting yes. The Board is glad to hear Jennifer will be staying on as Financial Secretary in an independent contractor capacity, and appreciates all the work she puts into this.

Mary gave her monthly Director’s report. Our numbers are up from last month, which is encouraging during our limited hours due to Covid. The community is getting used to our new hours of closing one hour early for extra cleaning by library employees. The Story Hours are still only being held through Facebook or our Library website. Craft items for our young are picked up by curbside pickup. Mary announced the Friends of the Library are going to try to meet September 24, and would like to do some type of book sale. The Library Director’s Report was accepted, after a motion by Allison Owen and seconded by Sheri Hunter, with all voting yes.

The only Financial Secretary’s request included a check for the Building Expansion Project to pay Ross Construction, in the amount of $48,456 from either our Banterra Loan Fund or from the library’s Special Reserve account. This motion was made by Jim Koonce, seconded by Allison Owen, and the Board all voted yes.
The Buildings/Grounds Committee gave an update on the ongoing building expansion. The Board appreciates the updates. To help keep the community involved, there is and will continue to have up “Construction Read Alongs” along the area going from the library to the parking area.

The Board went over several sections of the Per Capita Grant Checklist Requirements.

With a motion by Debbie Johnson and a second by Allison Owen, the Board voted to dismiss at 7:50 pm. All voted yes. The next Board Meeting is set for October 27, 2020.

Respectfully submitted,

Debbie Johnson