

## Anne West District Library Board of Trustees Meeting

August 25, 2020

### Meeting at Anne West Lindsey District Library

Meeting was called to order at 6:30pm by President Bill Slider and a determination of a quorum was established with the following board members physically present: Jim Koonce, Heather Abell, Bill Slider, Elaine Miskell, Sheri Hunter, Allison Owen and Debbie Johnson. Employees present were Mary Stoner, Pam Alstat and Jennifer Sigler. Visitors were Jerry Humble, Jerry Ross and Steve Sims.

Approval of the agenda was approved with a motion made by Allison Owen, and seconded by Jim Koonce. The motion carried. All voted yes.

Reading and approval of the July 28, 2020 minutes were approved with a motion by Sheri Hunter and seconded by Jim Koonce; motion was carried, with all voting yes.

There were no public comments.

In Communications, a letter from the estate of Pat and Bill Searcy was shared with the Board. With this letter came 2 checks that totaled nearly \$65,000. The Board very much appreciates the continued support from the Searcy family.

The Financial Secretary shared her July findings with the Board. In a motion made by Allison Owen and seconded by Debbie Johnson, the Board moved to take \$90,000 from People's Bank Special Reserve account and move it to the Library Operating account. This motion passed with all saying yes. It was moved to accept the financial secretary report, per audit, by Elaine Miskell, with a second from Allison Owen. Passed with all saying aye.

The Board received the Library Director monthly report. From our children's librarian we were happy to see we have at least 81 participants in the 1,000 Books Before Kindergarten program. As we prepare for our building expansion, it has been noted that this is a good time to weed the children's picture book collection and the areas of children/juvenile non-fiction. The Board is glad to see more "normal" hours for the library are starting to happen, with one hour off at the end of the day for all the additional cleaning that must now happen. E Books were an increase this month. With a move by Debbie Johnson and a second from Elaine Miskell, the Board moved to accept the Library Director's report, with all saying aye.

Bill Slider was happy to receive a copy of the contract for our building expansion.

Steve Sims introduced Jerry Ross, our contractor for the building expansion. The Board looked over color samples for the roof, and narrowed down choices considerably. Samples should be in soon. In the plans we have added additional outlets in both the floor and the North wall of the new children's area, as per Jerry Humble's suggestion. The children's toilet and changing table have been added, and a

change to the two center windows on the North wall was decided upon. Also noted is that some trees may need to be taken down on the North and East side for sidewalk access.

There was a motion by Debbie Johnson, seconded by Allison Owen, to adopt Tax Levy Ordinance 20-02. This was adopted by the following saying aye: Debbie Johnson, Allison Owen, Jim Koonce, Sheri Hunter, Heather Abell, Elaine Miskell and Bill Slider. There were none that said "no".

Allison Owen and Bill Slider completed their examination of the Secretary's records for FY 2019/20. They stated they have examined the minutes and other records for the past year and find they are in order and have no errors or discrepancies. This exam was completed on August 28, 2020.

The next Board meeting is scheduled for September 22, 2020. With a move by Allison Owen and a second by Jim Koonce, it was moved to dismiss at 7:15 pm. All acknowledged with aye.

Respectfully submitted,

Debbie Johnson