

## Anne West District Library Board of Trustees Meeting

February 25, 2020

Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by President Bill Slider and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Allison Owen, Elaine Miskell, Heather Abell Castlebery and Debbie Johnson present. Sheri Hunter was absent. Employees present were Mary Stoner, Jennifer Sigler and Pam Alstat. Guests were Anna Guetersloh, Nate Vaughn and Steve Sims.

The Oath of Office was administered by Debbie Johnson to Heather Abell Castlebery.

Approval of the agenda was approved with a motion made by Jim Koonce, and seconded by Allison Owen. The motion carried.

Reading and approval of January 2020 minutes were approved, after the following amendment was made: In the paragraph that starts with "Due to the death of Board President..., after Bill Slider, the following was added: **"with acceptance of the board"**. A motion to accept the amended minutes was made by Allison Owen and seconded by Heather A Castlebery; motion was carried.

In Public comments, the Auditing Team of Ms. Guetersloh and Mr. Vaughn went over their results of the audit. In a move by Debbie Johnson and seconded by Elaine Miskell, the board moved to accept the audit. The Board appreciates all the work that was put into this.

In Communications, one incident report was acknowledged. Cambria TIF meeting is scheduled for Friday, February 28 in Cambria. Debbie Johnson and Mary Stoner will attend.

The bookkeeper went over the Financial Report for the month. A motion to accept, per audit, was made by Elaine Miskell and seconded by Debbie Johnson. The motion carried.

Mary Stoner went over all Library Services reports. A motion was made to accept these reports by Allison Owen, seconded by Jim Koonce. The motion carried.

In Library Board of Trustees business, Heather Abell Castlebery was added to the following Library committees: Building and Grounds Committee and By-Laws Review Committee. All other committees remained as before.

Steve Sims gave an update on our Building Expansion. We hope to start moving dirt late March/early April, weather permitting. The Board appreciates all the work Steve Sims is doing to see this started.

Mary Stoner gave the Board Trustee Training from Webjunction.org

The meeting ended at 7:40 pm, with a motion by Jim Koonce and seconded by Allison Owen. The motion carried. The next Library Board Meeting is scheduled for March 24, 2020.

Sincerely,

Debbie Johnson, Board Secretary