

Anne West District Library Board of Trustees Meeting

January 28, 2020

Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by Vice President Bill Slider and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Allison Owen, Elaine Miskell and Debbie Johnson present. Sheri Hunter was absent. Employees present were Mary Stoner and Pam Alstat.

Approval of the agenda was approved with a motion made by Debbie Johnson, and seconded by Elaine Miskell. The motion carried.

Reading and approval of November 2019 minutes were approved with a motion by Jim Koonce and seconded by Allison Owen; motion was carried.

The Board received their final report from Harness Digital, which showed we continue to gain both in Facebook and Instagram. We received notice from Cornerstone Church that they have chosen April 25, 2020 for their annual day of help. This is also the Booksale Day for Friends of the Library.

In Communications the Library received their invitation to attend the Chamber of Commerce Annual Dinner. As Chamber members, the Board approved covering the cost of four wanting to attend.

In the January Financial Secretary's Report, there was a motion made by Debbie Johnson and seconded by Allison Owen to move \$90,000 from the Tax Account at First Mid Bank and move it to the Operating Account at Bank of Herrin. A motion to accept the Financial Secretary Report, per audit, was made by Jim Koonce and seconded by Elaine Miskell; the motion carried.

In the January Library Director Report, it was noted that the Children's programming continues to rise. There were 13 teens in our building for the Teen Lego project, and a new way of receiving audio books was shown. A motion to approve the Library Director's Report was made by Elaine Miskell, seconded by Allison Owen, and approved by the Board.

The Board wishes to send a special thank you to Mary Luh Fraunfelter for her heartfelt offer to take care of various maintenance projects around the library as a way for her to honor Butch Waggoner.

In Committee Reports, the By-Laws committee met as a group January 24 to review and make any changes needed. After going over these with the Board, it was moved by Jim Koonce and seconded by Allison Owen to accept the by-Laws. Motion carried.

The Director went over the Strategic Plan with the Board. In a motion made by Allison Owen and seconded by Elaine Miskell, it was voted to accept the Year One evaluation. The motion carried.

With a motion made by Allison Owen and seconded by Debbie Johnson (motion carried), the Board went into Closed Session. Going back into Open Session, with a motion made by Jim Koonce and seconded by Elaine Miskell, with a motion carrying, it was moved to accept making the closed session minutes from the June 2019 Board meeting open and available to the public. This is done every 6 months as mandated by Section 206 of the Open Meetings Act.

In a motion made by Jim Koonce and seconded by Elaine Miskell, the Board voted to accept the Capitalization Policy.

Due to the death of Board President Butch Waggoner, Vice President Bill Slider became our new Board President. Jim Koonce graciously accepted to move into the Vice President position. After discussion, with a motion made by Debbie Johnson and seconded by Allison Owen the Board voted to ask Heather Abell Castlebery to accept a Library Board position. The motion carried.

The meeting ended at 7:45 pm, with a motion by Jim Koonce and seconded by Allison Owen. The motion carried. The next Library Board Meeting is scheduled for February 25, 2020.

Sincerely,

Debbie Johnson, Board Secretary