

## Anne West District Library Board of Trustees Meeting

Oct. 22, 2019

### Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by President Butch Waggoner and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Sheri Hunter, Allison Owen, Butch Waggoner and Debbie Johnson present. Elaine Miskell was absent. Employees present were Mary Stoner, Jennifer Sigler and Pam Alstat. Visitors were Anna Guetersloh and Amber Halstead.

Approval of the agenda was approved with a motion made by Debbie Johnson, and seconded by Bill Slider. The motion carried.

Reading and approval of last month's minutes were approved with a motion by Bill Slider; seconded by Jim Koonce, and the motion was carried.

In Public Comments, the Board heard from Ms. Guetersloh and Ms. Halstead, CPA's from the firm of Kerber, Eck and Braeckel, LLP, considering our audit and review choices. This was tabled till next month, giving us time to go over the needs of the Library.

In Communications, the Library received another check from the Williamson County Tax Collector, which was deposited. There will still be one more check at a later date. We also received a letter from the Cambria TIF, regarding their meeting to be held on Oct 23. Butch Waggoner and Mary Stoner will attend this meeting.

The bookkeeper presented the monthly Financial report, which included the Annual Tax Increment report. The report was accepted, per audit, from a motion by Debbie Johnson and a second by Allison Owen. This motion carried.

In our Library Director report, Mary stated there is a 15% increase in circulation. She also discussed the great programs going on in both the children and teen areas. We are excited our collaboration with the Book Club at Cartersville High is going so well. There is a scheduled "star viewing" from the library Oct. 28, weather permitting. Mary also said she would have some books to hand out at the Community event, "Breakfast with Santa". The Director's report was accepted by a motion from Sheri Hunter; seconded by Jim Koonce, and this passed.

In Committee reports, it was acknowledged that John Caudill will be filling in the three islands in the parking lot, while taking out the rock that is currently in there. Funds will be taken out of the Bill/Pat Searcy memorial fund to pay for this endeavor, which will help to both beautify and stabilize the parking lot look.

By a move by Bill Slider and seconded by Debbie Johnson, the Board moved to pay Judge Services for their work in both power washing and cleaning up all outside building and concrete areas. This motion carried.

In regards to safety, it was noted we have ordered more keys for personnel, and it was decided to keep the staff door locked for safety needs.

In other business, Sheri Hunter showed the Board an antique sewing card that she suggested we give to the Harriet Bruce Foundation. Mary will take care of this, and we appreciate the thoughtfulness of Sheri's purchase.

Debbie Johnson has volunteered to watch the webinar for the Per Capita Grant requirements.

At 7:35, Bill Slider made a motion to adjourn, and Debbie Johnson seconded. The Board motion carried.

The next meeting of the Board will be November 26<sup>th</sup> at 6:30 pm.

Respectfully submitted,

Debbie Johnson