

Anne West District Library Board of Trustees Meeting

August 27, 2019

Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by President Butch Waggoner and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Sheri Hunter, Elaine Miskell, Allison Owen, Butch Waggoner and Debbie Johnson present. Employees present were Mary Stoner, Jennifer Sigler, Jane Pivovarnik and Pam Alstat. Visitors were Ben Craft, Mike McKee and Steve Sims.

The agenda was approved with a motion made by Elaine Miskell, and seconded by Allison Owen. The motion carried.

Reading and approval of last month's minutes were approved with a motion by Jim Koonce; seconded by Sheri Hunter, and the motion was carried.

Public comments came by Ben Craft and Mike McKee, explaining loan options for possible building expansion.

In Communications, the Harrison-Bruce Foundation approved our proposal for library expansion and we were awarded a gift of \$500,000. By a motion from Debbie Johnson and seconded by Bill Slider, this money will be put into the Bank of Herrin, labeled "building funds", in which we will need to open a new account. This motion carried.

In further communications, the library continues to grow in all social media areas. In July there were 840 engaged users. On a motion made by Bill Slider; seconded by Allison Owen, the board approved keeping Harness Digital for 3 more months. Motion carried.

The Library received their first installment of our Williamson County tax money from the County Collector's office.

The Financial Secretary gave her monthly report. She requested we move \$90,000 from the tax account to the operating account. This was made into a motion by Bill Slider; seconded by Allison Owen, and the motion was carried. There was a motion by Jim Koonce, seconded by Sheri Hunter, to make a budget amendment as presented. This motion passed. There was a motion made by Jim Koonce, seconded by Allison Owen, to accept, per audit, the Treasurer's report. This motion carried.

Director Mary Stoner went over each departments' activity during the month of July. It was exciting to hear that more than 500 items were checked out in just one day! There were 6,463 items checked out in July. The Board appreciates the hard work all our employees do. With a motion made by Elaine Miskell and seconded by Sheri Hunter, the Board accepted the Director's report.

No committee reports were given.

The parking lot payment discussion was tabled due to Donnie Smoot not being available to attend the meeting.

For the Building Expansion Project, with a motion made by Bill Slider and seconded by Allison Owen, the Board voted to accept the Financing Proposal by Banterra Bank. This motion carried.

After looking over the list of architectural firms, with a motion made by Elaine Miskell and seconded by Allison Owen, the Board voted to retain Architechniques Limited, represented by Steve Sims, for our Building Expansion Project. This motion carried.

In New Business, for IPLAR Certification, a thank you to our two board members that examined and evaluated the past year's Board Minutes documents. This was done by Bill Slider and Allison Owen, and no issues were found.

With a motion made by Jim Koonce and seconded by Allison Owen, a motion was made to accept the Tax Levy 19-02. This motion carried.

Trustee training recommendations were provided by the Director. No further trustee comments were made.

At 8:15 a motion was made to adjourn by Bill Slider; seconded by Allison Owen. This motion carried. Next Board Meeting is scheduled for 6:30 pm September 24.

Respectfully submitted,

Debbie Johnson