

Anne West District Library Board of Trustees Meeting

July 23, 2019

Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by President Butch Waggoner and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Sheri Hunter, Elaine Miskell, Allison Owen, Butch Waggoner and Debbie Johnson present. Employees present were Mary Stoner, Jennifer Sigler and Pam Alstat. There were no visitors.

Approval of the agenda was approved with a motion by Jim Koonce, and seconded by Allison Owen. The motion carried.

Reading and approval of last month's minutes were approved with a motion by Bill Slider seconded by Allison Owen, and the motion was carried.

There were no public comments. The 2019-20 Library Budget is now on file.

Several items were discussed in Communications. In Analytics, we now have over 860 Facebook followers. We also have 14 new Instagram followers. We received a letter from the Village of Cambria with their change to their proposed TIF District, with 11 parcels no longer in the TIF. We received a letter from the IL Dept of Labor regarding our compliance with our building of the new parking lot, and emailed and mailed their requested info. We received a quote from Longshadow Classic Garden Ornaments for the six traditional box planters. We received a request from People's Bank for an additional release form to be signed.

Our Financial Secretary gave her report, and it was accepted, per audit, with a move by Jim Koonce and seconded by Debbie Johnson, and was approved by the Board. In Financial Secretary requests, moved by Bill Slider and seconded by Allison Owen, the Board voted to move \$60,000 from the Tax Account to the Operating Fund. In a motion made by Debbie Johnson and seconded by Bill Slider, the Board voted to move \$49,825.57 from the Tax account to the Special Reserves Fund at People's National Bank. The motion carried. The Financial Secretary asked to itemize insurance on the 2019-20 budget. This was so moved by Elaine Miskell, and seconded by Allison Owen, and the motion carried.

With a move by Allison Owen and seconded by Bill Slider, the Board accepted the monthly Library Director report. Special commendations go to Jessica for another great Summer Children's Program. We also now have 67 participants in the "1,000 Books Before Kindergarten", with 3 that have already completed the program.

The Library Director went over her Annual Report, also. In a move by Jim Koonce and seconded by Sheri Hunter, it was moved to accept the Annual Report. Again, the Board much appreciates the hard work this entails. This motion carried.

In Unfinished Business, Don Smoot will work with Jerry Humble and others on the Building Committee before the next Board meeting to finalize final parking lot work and payments.

The Director went over a power point presentation with the Board that showed two different plans for the Building Expansion project. This will be discussed at next month's meeting, with a possible choice at that time.

In New Business, the Budget and Appropriation Ordinance 19-01 will be placed in the Newspaper and will be sent to the County Clerk. This was done with a motion by Allison Owen; seconded by Elaine Miskell, and passed by the Board.

Bill Slider and Allison Owen have volunteered to inspect and certify the Board Meeting Notes from the past year, and will report to the Board in the August Board meeting.

The Director gave Trustee Training recommendations.

At 7:55 pm, Bill Slider moved to adjourn; Debbie Johnson. This motion carried. The next Anne West Lindsey District Library Board meeting is scheduled for 6:30 pm on August 27, 2019.

Respectfully submitted,

Debbie Johnson