

## Anne West District Library Board of Trustees Meeting

May 28, 2019

Meeting at Anne West Library Conference Room

Oath of office was administered, with all offices filled. Butch Waggoner thanked Jim Koonce and other past presidents for their guidance over the years.

Meeting was called to order at 6:30 pm by President Butch Waggoner and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Sheri Hunter, Allison Owen, Butch Waggoner and Debbie Johnson present. Elaine Miskell was absent. Employees present were Mary Stoner and Pam Alstat. There were no visitors.

Approval of the agenda was approved with a motion by Jim Koonce, and seconded by Allison Owen. The motion carried.

Reading and approval of last month's minutes were approved with a motion by Allison Owen, seconded by Jim Koonce, and the motion was carried.

In Communications, Banterra Bank sent a note inviting anyone from the Library Board to a Breakfast Event on Wednesday June 12, with a meeting about how to work with accounts through a financial relationship. In other Communications, the Office of the Secretary of State sent the ok receipt for the request to amend Project Next Generation. The request was accepted. In our library analytics from Harness Digital Marketing the library had very positive gains in the past month. Finally, in an incident report, our bike rack was run into by a lady with her car. There were no injuries but the bike rack itself was bent.

With Dave Cole resigning as our financial secretary, Mary Stoner went over the Financial report with the board. It was accepted, per audit, with a move from Bill Slider and a second from Jim Koonce, with the motion carrying. Director Mary Stoner then went over her Director's report. She has hired Jennifer Sigler as our new Financial Secretary. Bill Slider pointed out that Jennifer will need to keep track of 2 sets of hours, with her new role in addition to her current role. A motion was made by Sheri Hunter, seconded by Bill Slider, to accept the Director's report. Motion carried.

The Board went over the 2019-2020 Budget. In the new budget more money was given to Utilities and a bit less was given to Audio Books, as that has not been used up to 100% in the past year. A motion to accept the 2019-2020 budget was made by Jim Koonce, and seconded by Debbie Johnson. The motion carried.

In a motion made by the Building and Grounds committee, a motion was made by Bill Slider, seconded by Debbie Johnson, to spend up to \$500 for rock to go into the islands in the parking lot. This motion carried.

In a motion made by Bill Slider and seconded by Jim Koonce, the Board voted to accept the Three Year Strategic Plan. Many thanks to those that worked on this.

In a motion made by Debbie Johnson and seconded by Allison Owen, the Board voted to raise the Non-Resident Fee for the FY 19-20 to \$92.

The Board voted to adjourn at 7:20pm, with a motion by Jim Koonce and seconded by Allison Owen. This motion carried.

Respectfully submitted

Debbie Johnson