

Anne West District Library Board of Trustees Meeting

January 22, 2019

Meeting at Anne West Library Conference Room

Meeting was called to order at 6:30 pm by President Jim Koonce and a determination of a quorum was established with the following board members physically present: Jim Koonce, Bill Slider, Allison Owen, Butch Waggoner and Debbie Johnson present. Absent were board members Sheri Hunter and Elaine Miskell. Library Director Mary Stoner was also present. Visitor was Mr. Donnie Smoot.

Approval of the agenda was moved by Bill Slider; seconded by Butch Waggoner. Motion passed.

Reading and approval of the November 27, 2018 minutes was so moved by Bill Slider; seconded by Butch Waggoner. Motion carried.

In Public Comments, Donnie Smoot went over the Punch List and the Parking Lot Partial Pay listing by BC Contracting. After discussion, there was a movement by Bill Slider to pay BC Contracting their pay request #4 in the amount of \$24,817.53. This was seconded by Allison Owen, and the motion passed. Debbie Johnson moved that the library withdraw funds from the Special Reserve Funds from 1st Mid-Illinois Bank to pay BC Contracting.. This was seconded by Butch Waggoner, and the motion passed. There is still an amount held back until all items on Punch List are checked off.

Several from the Library Board will be attending the annual Chamber of Commerce Annual Dinner.

We did not have Dave Cole present for him to go over the November and December financial reports. There is a question concerning a 12/3 payment to BC Contracting, so Dave will be asked to clear up this question. A movement to pass, per audit, the financial reports was given by Bill Slider; seconded by Allison Owen. This motion passed.

Library Director's report was given and approved with a motion from Debbie Johnson, seconded by Allison Owen. Motion carried.

A report from Butch Waggoner from the Building and Grounds committee gave a report on replacing Parking Lot Lights, Sign Light and Flag Pole Light. It was moved by Bill Slider, seconded by Allison Owen, to take funds out of Maintenance Fund to pay Pulley Electric \$2985 (with REBATE from Ameren for \$578). Motion carried.

By Laws Committee informed the Board no changes needed to be made. A motion to accept current by laws was by Bill Slider; seconded by Allison Owen. Motion carried.

A motion was made by Allison Owen, seconded by Bill Slider, to invest some of our money (\$50,000 from People's Investment Account) up to an 18 month CD at whichever local bank gives the best interest rate. Motion carried.

The Board had a motion by Butch Waggoner, seconded by Allison Owen, to go into Closed Session to do our 6 month Closed Session review. Motion carried.

Motion was made to go back into Open Session by Allison Owen, seconded by Debbie Johnson. Motion carried. The Board decided to make the Closed Session minutes from the May 2018 meeting open to the public.

Motion to adjourn at 7:50 pm was made by Butch Waggoner. Seconded by Allison Owen. Motion carried.

Next Anne West District Library Board of Trustees Meeting will be held February 26, 2019.

Respectfully submitted,

Debbie Johnson