

MEMORANDUM OF UNDERSTANDING

between

ANNE WEST LINDSEY DISTRICT LIBRARY and FRIENDS OF ANNE WEST LINDSEY DISTRICT LIBRARY

2017

PURPOSE

The following will constitute an operating agreement between the Friends of the Anne West Lindsey District Library (Friends) and the Anne West Lindsey District Library (Library). It will stand until and unless it is modified by mutual agreement of the Friends executive board and the Library administration. While the Friends mission is to raise money and public awareness in the community to support the services and programs of the Library; as a non-profit, 501c3 organization, the Friends is a legally distinct entity and is not part of the Library.

RESPONSIBILITIES

A. The Library agrees:

- a. to include the Friends in long-term planning to ensure that the Friends are aware of the goals and direction of the library.

- b. to share with the Friends the library's strategic initiatives at the beginning of each fiscal year and discuss with Friends how their resources and support might help forward these initiatives.

- c. to supply the Friends with a "wish list" each year that indicates the anticipated needs for Friends support.

- d. to provide the Friends with staff support to assist them with development of the newsletter, mass mailings, meeting coordination, and Friends promotional materials.

- e. to provide public space for Friends membership brochures and promotional materials.

- f. to provide the Friends with space in the Library for book storage and sorting, book sales, and office needs.

B. The Friends agree:

- a. to publicly support the Library and its policies.

- b. to invite a member from the Library's administration as a non-voting presence to all Friends' meetings and to allow room on the agenda for a library report.

- c. that any and all monies raised will be spent exclusively for library programs, services, and other library defined needs unless otherwise agreed to by both the Friends and the Library.

- d. that the Library administration has the final say in accepting or declining any and all gifts made to the Library.

- e. to engage in advocacy efforts on behalf of the Library under the guidance of the Library and the Library's Board of Trustees.

- f. that if they cease to actively fundraise and promote the Library, they will disband allowing for a new Friends group to be established in the future.

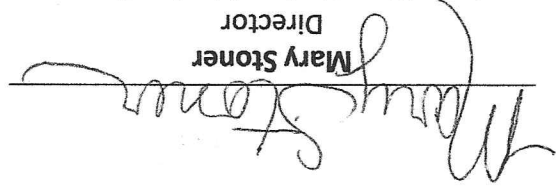
AGREEMENT

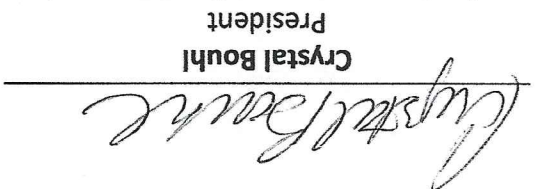
III.

By signing below, each party agrees to the terms stipulated with this MOU. Signed on this date:

April 3, 2017

, unless otherwise specified.

  
 Mary Stoner  
 Director  
 Anne West Lindsey District Library

  
 Crystal Bohl  
 President  
 Friends of Anne West Lindsey District Library