

Anne West District Library Board of Trustees Meeting
November 28, 2017
Meeting at Anne West Library Conference Room

The meeting was called to order at 7:00 pm by Jim Koonce. All members were physically present. Mary Stoner and Dave Cole were staff members attending.

Oath of office to Allison Owen was administered, and she was welcomed to the Library Board.

Approval of the agenda was approved with a motion by Butch Waggoner, and seconded by Elaine Miskell. The motion carried.

Reading and approval of the minutes from the October board meeting was approved by a motion from Bill Slider, seconded by Butch Waggoner, with the motion carried.

Financial Secretary report was given by Dave Cole. He will meet with Elaine Miskell to go over IMRF question. Report was approved by a motion from Bill Slider, seconded by Debbie Johnson, with the motion carried.

Library Director's report was given. Mary will contact the state library to get more information on the Miller Formula. Report was approved by a motion from Elaine Miskell, seconded by Bill Slider. Motion carried.

Mary Stoner and the Board will work on an employee timesheet change, per request from Mary.

Motion made by Bill Slider and seconded by Butch Waggoner to have the building committee be in charge of decision making for the house demolition of bought property. Motion carried.

Motion made to go into closed session by Bill Slider, seconded by Debbie Johnson. Motion carried.

Upon going back into open session, motion made to make closed session minutes open. Motion made by Bill Slider, and seconded by Elaine Miskell. Motion carried. (mandated by Section 2.06. 5 ILCS 120/2(c)(21).)

Dates for Library Closures 2018 were given and discussed. Motion made by Allison Owen to accept closure dates. Seconded by Elaine Miskell. Motion carried.

Trustees reviewed Ch 1-5 of Trustee Facts File (3rd Ed). Debbie Johnson, trustee, and Mary Stoner, director, completed the continuing education online video focusing on safety in the library.

Motion to adjourn at 8:55 by Butch Waggoner, seconded by Sheri Hunter. Motion carried.

Respectfully Submitted,

Debbie Johnson